

Mayville Public Library Board Meeting
February 11, 2021

1. The meeting was called to order at 6:02 p.m. by Board President Grant Larson. Present through Zoom: Grant Larson, Geri Feucht, Rachel Forster, Mike Schmidt, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Excused: Dianne Slater.
2. Public Comment: None
3. Minutes: After review, Smith made a motion to accept the 01/14/2021 minutes with no changes. Schmidt seconded. Accepted.
4. City Budget Report: After review, Smith moved, and Schmidt seconded to accept the January, 2021 reports. Accepted.
5. Payment of Bills: After review, the motion and second to approve payment of the January, 2021 bills was made by Schmidt and Forster. Motion approved. The totals for January are as follows: General Fund: \$1,202.58; Dodge County: \$512.85; Library Trust Fund: \$0; Total: \$1,715.43.
6. Library Treasurer's Report: After a short review Schmidt made a motion to accept the December, 2020 and January, 2021 reports. Smith seconded. Accepted.
7. Library Director's Report: A. LIBRARY STATISTICS: Jennifer presented the January, 2021 receipts and statistics. B. MEETINGS/ ACTIVITIES: Jennifer gave a detailed report about recent staff activities including increased library posts on social media; school visits by the Director; weeding and purging of the Library collection; two articles about the Library in the local newspaper; 43 take & make kits taken in January; the recent genealogy roundtable and the upcoming adult book discussion; plans for more virtual programming; increased Library marketing and individually packaged cookies for the taking at the Library. Jennifer has connected with the Chamber of Commerce. Tax forms are in. The Monarch Library System is going through an audit. FRIENDS GROUP /UPCOMING EVENTS: The Friends are scheduled to have a General Meeting on February 23rd at 6:00 p.m. They have also scheduled a teen book discussion for March 23rd at 6:00 p.m. All ages are welcome. C. BUILDING: A toilet paper holder has been installed in the bathroom. D. STAFF/ UPCOMING EVENTS: 1. Discuss with possible action: Ideas for future programming. This was tabled. Forster moved to accept the Director's Report. Seconded by Schmidt. Accepted.
8. Unfinished Business:
 - A. Update on new Library project:
 1. Library Building project: continued discussion with possible action on Lib. Bldg. Committee recommendations. Larson gave an updated report about donations. We are almost halfway to our \$400,000 goal.
 2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. Forster made a motion to pay for recently purchased thank you cards and envelopes. Schmidt seconded. Passed.
 - B. Discuss with possible action: teen survey, specifically in regard to Library Project.

The seventh and eighth grades and high school students have just received the survey, so we have no results to discuss at this time.

C. Discuss with possible action: MOSAIC demographic information. Since the MOSAIC information was just made available to the board today, discussion was tabled until board members can read that information.

9. New Business:

A. Discuss with possible action: Approval of Annual Report. After some discussion, Schmidt made a motion to approve the Annual Report. Smith seconded. Approved.

B. Review history of the library and library donors (S. Smith). Smith reviewed a history of the Library with some very interesting details.

C. Review Trustee Essentials Introduction and Essential #1. (G. Feucht) Feucht reviewed the first two chapters including a list of regular trustee duties. She believes we should continue to include the Essentials in our meetings; Essential #2 is the logical next topic.

D. Discuss Programming Statistics being added to library statistics—Jennifer has learned by doing the annual report how to account for program numbers differently.

10. Adjournment – Next meeting March 11, 2021 at 6 p.m. At 6:45 Schmidt made a motion to adjourn. Feucht seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

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