

Mayville Public Library Board Meeting  
June 10, 2021

1. The meeting was called to order at 6:11 p.m. by Board Vice President Mike Schmidt. Present through Zoom: Geri Feucht, Mike Schmidt, City Liaison Joe Riese, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Dianne Slater and Grant Larson were excused.

2. Public Comment: None

3. Approval of minutes of previous meeting: After review, Smith made a motion to accept the 05/13/2021 minutes with one correction. Feucht seconded. Accepted.

5. City Budget Report: After a review, Smith made a motion and Feucht seconded to accept the budget report. Passed.

6. Payment of Bills: After review, the motion and second to approve payment of the May, 2021 bills was made by Feucht and Smith. Motion approved. The totals for May are as follows: General Fund: \$1,402.36; Dodge County: \$5,293.25; Library Trust Fund: \$1,640.89; Total: \$8,336.50.

7. Library Treasurer's Report: After a short review Smith made a motion to accept the May, 2021 report. Feucht seconded. Passed.

8. Library Director's Report: Jennifer included a Director's Report in the Board Packet.

A. LIBRARY STATISTICS: Jennifer presented the May, 2021 receipts and statistics.

B. MEETINGS/ ACTIVITIES: 1. Update on Monarch Library System/Directors Council. A staff meeting preempted Jennifer's attendance at the Monarch meeting, today, however she will review the recorded meeting. For the purpose of this meeting she referred us to her written Director's report. Firstly, Jennifer wanted to thank Lea Hoard for her many years of exemplary work at the Library. 2. FRIENDS GROUP /UPCOMING EVENTS: The Friends sponsored a fish fry at the Legion on May 14<sup>th</sup> and we felt it was a success. The Friends will host a Zoom teen book discussion on June 22<sup>nd</sup> at 6:00 p.m. Our next general meeting will be on July 6<sup>th</sup> in person. Geri is seeking Friends to help walk along in the Knowles July 4<sup>th</sup> parade, along with the system van, to hand out candy and bookmarks. The Friends hope to help out at the July 14<sup>th</sup> Mad Science SRP program and participate in the August 6<sup>th</sup> Summer Sizzler on Main Street. We continue to look for new officers for the Friends who would begin to serve in 2022.

C. BUILDING: No new updates. D. STAFF/ UPCOMING EVENTS: 1. Book Sale—A book sale has been going on in the Library since June 1<sup>st</sup>. After tomorrow, June 11<sup>th</sup>, leftover books will go to the penitentiary. 2. Summer Reading—A trifold for the SRP is completed and Jennifer sent it to board members in a separate email. 31 businesses are participating in the scavenger hunt. These businesses will also put up SRP posters. This year Beanstack will be used not only by patron participants, but the staff will also use it to track participation and evaluate the program. SRP kicks off the week of June 21<sup>st</sup>. 3. Paper Airplane Guy—the video of this recent Zoom program will be available on the website until the end of June. 4. Lea Hoard retiring and new staff member—Meaghan, the new staff member, began on June 1<sup>st</sup>. Feucht made a motion to accept the Librarian's report. Smith seconded. Accepted.

8. Unfinished Business:

A. Update on new Library project:

1. Library Building project: continued discussion with possible action based on Library Board recommendations. Smith reminded the board that the short video about plans for the new library is now posted on the Library website. We also had a detailed discussion about a sign to be placed on the site of the new Library. Smith made a motion, seconded by Feucht, to purchase two signs in the design that includes the concept drawing of the new building; in Alupalite; 4'x 8'; @ \$480.00 per sign; to be placed at the Buchanan Street site. Passed.

2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. After some discussion Smith made a motion to order enough candy and t-shirts (the shirts being from All-Promotions) to cover volunteers and a few extra for the July 4<sup>th</sup> Knowles parade. Feucht seconded. Passed.

3. Discuss with possible action: Volunteer Policy: permitting court-ordered volunteers. After a short discussion, Feucht made a motion to change the Volunteer Policy to permit court-ordered volunteers at Jennifer's discretion. Riese seconded. Passed.

4. Discuss with possible action: Chapter 5 of the Trustee Essentials: Hiring a Library Director: We went over this chapter and after a bit of discussion, decided to talk more at the July 8<sup>th</sup> board meeting about scheduling an evaluation of the Director. This was after Jennifer expressed an interest in an evaluation.

9. New Business:

A. Discuss with possible action: Closure of the building on July 3, 2021. After a short discussion, Feucht made a motion to close the Library on July 3<sup>rd</sup>. Zarnott seconded. Passed.

B. Discuss with possible action: Discuss historical documents relating to the Library. We had a short discussion about some library history shared by Smith.

10. Adjournment – Next meeting July 8, 2021 at 6:00 p.m. Feucht made a motion to have the next meeting in person with a Zoom meeting option. Smith seconded. At 8:05 Smith made a motion to adjourn, seconded by Zarnott. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 06/10/2021; submitted on 06/10 /2021.