

The meeting was called to order at 7:21 PM by Chair Molly Henkel with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Molly Henkel	Chair	Present	
Jack Abbott	Aldersperson	Present	
Joseph Riese	Aldersperson	Present	

Others present: Mayor Boelk, Ald. Smith, Ald. Frings, Ald. Olson, John Wild, Jack Abbott, Elijah Riese, Don Neitzel, John Guinn, Tracy Nadolski, Sara Decker

Meeting conducted in person and via Zoom.

**APPROVAL OF MINUTES**

**Approve the Minutes of the May 4, 2021 and May 24, 2021 Meetings**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Riese, Aldersperson
<b>SECONDER:</b>	Molly Henkel, Chair
<b>AYES:</b>	Henkel, Abbott, Riese

**CITIZEN COMMENTS**

None.

**MONTHLY UTILITIES REPORT**

Sara read Courtney's report.

**Water Distribution System Update**

- A hydrant was hit by a car on Krieser Dr. Repairs were made and we are waiting on the invoice to submit to insurance.
- On May 18<sup>th</sup> we held a hydrant training session between water and fire departments. Joe from WI Hydrant demonstrated proper use and explained hydrant function.
- Hydrant flushing is still underway nearing completion this week.
- We now have 225 total lead services. 63 replacements have been completed as of today. We received our first wire transfer from the DNR as well. One retroactive replacement on was paid back to the homeowner and the second received approval through DNR phone conferencing last week.

**Wastewater Treatment Plan Operations Update**

- On 5/22 the west clarifier arm stopped functioning. We drained the clarifier that day to investigate and found the torques limit switch was malfunctioning due to heavy wear in the gears and shutting down operation. The arms are also worn and bottoming out causing the limit switch to trip on rotation. Some scrapers were removed and weights added to arms to avoid further alarm and get back to functional use for the time being.
- Annual sludge testing, including PCB's is complete and all results were within acceptable parameters.

**MONTHLY ENGINEERING & PLANNING REPORT**

Sara read Nick's report:

- 1) 2021 Pavement Maintenance Program  
Northeast Asphalt has completed the paving work on Dayton Street and Bridge Street. Jack has completed the pavement marking for both projects. Northeast Asphalt will complete Willow Circle and the DPW Access Drive/Techer Parking lot off of Bridge Street when the paving portion of Bridge Street is being done.
- 2) For Willow Circle Box Culvert, we received an estimate from one contractor and are waiting on one from another. We will provide them to all pertinent departments and committees so the work can be discussed.
- 3) 2021 Street and Utility Improvements - Bridge Street  
Soper Companies has two crews on site working on utility installation. One crew is working between Henninger Street and Clark Street and the second crew is working between School Street and Walnut Street. Both crews should have all the utilities completed in these areas by the end of next week. at the end of next week one crew will be leaving and the remaining crew will start working between Henninger Street and Walnut Street.
- 4) Dodge County Highway Department continues to work on County Road TW. In talking with Nathan, the plan has changed and Northeast will be working on paving the binder on TW after July 4<sup>th</sup>. The finish course would be put down by the middle of July. The road should be open by the end of July.

## **MONTHLY DPW REPORT**

Jack gave report.

### **Brush Pickup**

Today was brush pickup. They will finish tomorrow. It is still the 2nd and last Monday of the month.

### **Digger's Hot Line**

This has been very busy. They have between 15-40 per week.

### **Concrete Work**

They are working on fixing bad sidewalks. Homeowners have the choice to have the city repair it and be invoiced or hire their own contractor. This saves the homeowners some money. They are working with the Water department to fix some water shut offs that sunk. They are also working on some curb and gutters.

### **North Main Street Light**

Someone hit a light pole at the end of the boulevard. They need to replace the whole fixture. It will take 10-12 weeks to get the light.

### **Bulk Drop Off**

This has been extremely busy. They had 6 full dumpsters. They discussed residency.

### **Weed Mower**

They finished cutting weeds. They usually do it twice a year.

### **Sweeper**

They've had this out quite a bit. It works fantastic. Will be doing Main Street and by the Park.

### **Street Painting**

They have most of the yellow done and will be starting the white soon.

### **Truck Maintenance**

They have had some major bills. The loader was almost \$30,000. The bucket truck was over \$9,000. Their pick up truck had an issue that was under warranty.

### **City Hall Plumbing**

Everything is back working. They had to replace a number for things after the construction.

## **MONTHLY PARK REPORT**

John gave report.

### **Buildings Report**

The rentals are way up. They are making up some revenue that was lost last year.

### **Grounds Report**

They are trying to keep up with everything; mowing, keeping fields ready, Main Street. They have been trimming bushes. They are starting to work on Rock N Boom. They have a number of ash trees through town that need to be taken down. They discussed the home owners responsibility. The park tree program was mentioned.

### **Parks Projects**

They are still working on frisbee golf. The kayaks are getting used a lot.

### **Senior Center Report**

There are more rentals than every. The seniors are back to cards, bingo and meals on wheels.

The next Park meeting is 7/20 at 6pm.

## **OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION**

### **Discuss with Possible Action Willow Circle Culvert**

Don discussed the potential culvert on Willow Circle. It was researched in order to put this in while they were working on the road. After discussion they decided against the culvert on Willow Circle as the money isn't worth it and may actually make the problem down stream worse.

No action.

### **Discuss with Possible Action Alternate Bids for Bridge Street Project**

The original alternate bids were a potential relief culver around St. Johns and a retaining wall on Muzzy Street. They were able to come up with an alternative plan to the retaining wall, so that will not need to be done. The culvert around St. Johns at this point would not be hooked up to anything. It would just be placed in the road in case they decided to hook it up in the future. The cost to put it in would be \$29,600, but wouldn't help the problem at this point.

No action on the alternate bids.

### **Discuss with Possible Action Stormwater Management Study from Kunkel Engineering Group**

They discussed options for the drainage plan. Don believes it is the most effective use of money to create a holding area by the old swimming pool. They will need to discuss this with the school board. There was discussion on discharge at the facility plant and where that enters the river. They discussed getting the culvert scoped first.

Table the topic until they look into funding and get the culvert televised.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Jack Abbott, Alderperson
<b>SECONDER:</b>	Joseph Riese, Alderperson
<b>AYES:</b>	Henkel, Abbott, Riese

## ADJOURNMENT

Motion

Adjourn at 8:33 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Riese, Alderperson
<b>SECONDER:</b>	Molly Henkel, Chair
<b>AYES:</b>	Henkel, Abbott, Riese

Sara Decker, City Clerk