

Mayville Public Library Board Meeting
July 8, 2021

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, City Liaison Joe Riese, Mike Schmidt, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Guest: Elijah Riese.
2. Public Comment: Feucht suggested that No. 10 on the agenda is an invalid item and should be skipped.
3. Approval of minutes of previous meeting: After review, Smith made a motion to accept the 06/10/2021 minutes. Zarnott seconded. Accepted.
5. City Budget Report: After a review, Schmidt made a motion and Smith seconded to accept the budget report. Passed.
6. Payment of Bills: After review, the motion and second to approve payment of the June, 2021 bills was made by Zarnott and Schmidt. Motion approved. The totals for June are as follows: General Fund: \$3,276.20; Dodge County: \$1,813.20; Library Trust Fund: \$3,895.68; Total: \$8,985.08.
7. Library Treasurer's Report: After a short review Schmidt made a motion to accept the June, 2021 report. Smith seconded. Passed.
8. Library Director's Report: Jennifer included a Director's Report in the Board Packet.
 - A. LIBRARY STATISTICS: Jennifer presented the June, 2021 receipts and statistics.
 - B. MEETINGS/ ACTIVITIES: 1. Update on Monarch Library System/Directors Council. Monarch is in the process of hiring a new director. The Directors Council is currently not meeting monthly. Rhonda has had more training in circulation and has networked with system colleagues to ensure that Young Adult materials' codes are updated to make them fine free. The disc cleaning machine hasn't worked properly for a while and she fixed it. Meaghan worked on many projects in June including marketing for SRP and posting often to social media. The Library's Facebook and Instagram are being viewed by many more people. 92 people have signed up for the Summer Reading Program, a substantial increase. SRP programs have generated a lot of community interest and promoted local businesses. The Library has recently increased its Young Adult collection and attracted some teens. 2. FRIENDS GROUP /UPCOMING EVENTS: The Friends will host a Zoom teen book discussion on July 27th at 6:00 p.m. We had a general meeting on July 6th, both in person and on Zoom. We hope to continue to offer the Zoom option indefinitely. The Friends plan to help out at the July 14th Mad Science SRP program and participate in the August 6th Sizzlin' Summer event on Main Street. We plan to begin a basket raffle at the library on July 26th, sell tickets at the Sizzlin' Summer event on Main Street and choose winners on August 9th. One of the raffle prizes will be an exclusive parking spot at the Piggly Wiggly for the month of January. Curt Schmidt loves the idea. The Friends paid for the new microphone that is used for Zoom meetings and programs. We continue to look for new officers for the Friends. One person has expressed some interest, which

is gratifying. Schmidt made a motion to accept the Librarian's report. Neumann seconded. Accepted.

8. Election of Library Board Officers. Zarnott made a motion to keep the same slate of officers that currently serves. Smith seconded. Passed.

9. Unfinished Business:

A. Update on new Library project:

1. Library Building project: continued discussion with possible action based on Library Board recommendations. We are working to get more corporate donations. We discussed a Recognition Board in the new Library, what that might look like and where it might be located.

2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. Feucht made a motion to use the Building Fund to pay for t-shirts and banners that promote the new Library building. Smith seconded. Passed.

3. Discuss with possible action: Final Draft of Circulation Policy. After some discussion Feucht made a motion to approve the new Circulation Policy as Jennifer has written it. Schmidt seconded. Passed.

4. Discuss with possible action: Chapter 6 of the Trustee Essentials: Evaluating the Director—We spoke at the last meeting about using this meeting to schedule an evaluation of the Director. After some discussion, we decided that for the August meeting we would individually review Chapter 6 including the Sample Performance Appraisal form; discuss that sample at the August meeting, fill out the form in September, then meet as a group for a completed evaluation in October.

~~10. New Business:~~

~~——A. Discuss with possible action:~~

11. Adjournment – Next meeting August 12, 2021 at 6:00 p.m. We briefly discussed whether to continue to offer Zoom access to Board meetings. If so, do we want to offer Zoom access for both Board members and the public? Different access would use different Zoom accounts and gets complicated when the Board would need to go into closed sessions. Zoom access through the Library account would allow Board members to attend when they are out of town or not feeling well enough to attend in person. Grant suggested that we table this discussion until the August meeting. At 7:40 Smith made a motion to adjourn. Zarnott seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 07/08/2021; submitted on 07/09/2021.