

The meeting was called to order at 4:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Commissioners Engel, Pasbrig, Lodahl, Bushke and Alderpersons Smith and Frings
Members Absent: Commissioner Guse
Others Present: Nichole DeBaker; Courtney Steger; Bethany Reyers of Baker Tilly, John Guinn

CITIZEN COMMENTS

None

CONSENT AGENDA**Minutes of June 1, 2021. Water Utility Bills, Wastewater Bills.**

Motion by Alderpersons Smith, second by Alderperson Frings to approve the Consent Agendas for June 1, 2021.

Motion passed 6-0.

AUDIT REPORT AND PRESENTATION BY BETHANY REYERS FROM BAKERTILLY

Bethany Ryers presentation of 2020 Water and Wastewater Financials.

Bethany left at 4:18p.m.

WATER REPORT**Well & Distribution System Report/Discussion**

- The insurance company came to complete infrared testing. We had one situation labeled as critical at well #3. We have 45 days to fix an overheating breaker, but we will have to work with Alliant to power down the whole building for repairs. Minor repairs to wastewater building were completed.
- Leaking valves were repaired on Green Bay Dr & River Rd.
- DPW completed repairs to sidewalks on Horicon St and repaired our valves that are all set in sidewalk.
- We had a main break on Allen Street near the police station. Repairs have all been completed.
- Hydrant flushing has been completed.
- As of today, we have 79 lead service replacements completed. Paperwork is complete for all but 25 homes. The total lead services dropped to 220 as of now through inspections.

WASTEWATER REPORT**WWTP & Lift station Report/Discussion**

- Surveys were created for mercury per our permit. These were sent to all dentists, medical facilities, schools and industries. A majority of the surveys have been returned. Our next requirement will be physical inspection set for this fall.
- Trane warrantied another drive for the make-up air unit. We also had some electrical issues with this unit repaired.
- Two manholes on Muzzy & Allen were repaired to prevent collapse. They were brick construction and in very bad condition.
- The freight discussed on last month's pump order from Flight was discussed with Josh from Xylem. The freight on the quote was actually freight from Sweden. Josh still waived freight on this pump.
- Doris Thiele, our wastewater engineer with the DNR visited on 6/3. We had a lot of questions answered and facilities planning and collection system progress was well received. After last month's meeting, I found an item in our permit regarding licensing. The operator in charge does not have to have advanced laboratory, just someone at the plant. She said it was not worth changing the CMAR to reflect this change.

DICUSSION AND POSSIBLE ACTION REGARD PSC (PUBLIC SERVICE COMMISION) SIMPLIFIED RATE CASE AND PUBLIC NOTIFICATION DOCUMENTS

Discussion held, the last Simplified Rate Case increase was in 1997 and the last Full Rate Case increase was in 2015. Will publish rate increase in paper by July 14, 2021 with an effective date of January 1, 2022. PSC does not require public hearing.

Motion by Commissioner Engel, second by Commissioner Lodahl increase water rates 3%. Motion passed 6-0.

DICUSSION AND POSSIBLE ACTION REGARDING WEST CLARIFIER REHABILITATION.

Discussion held regarding quotes obtained.

Motion by Alderperson smith, second by Commissioner Lodahl to approve Sabel Bid subject to them honoring the bid price and no 20% increase on the drive. Motion passed 6-0.

CLOSED SESSION

Convene into Closed Session Pursuant to Section 19.85 (1) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion by Commissioner Lodahl, second by Commissioner Pasbrig to go into closed session at 5:00pm. Motion passed unanimously.

Discussion and possible action regarding DNR operator certification testing pay scale.

Motion by Alderperson Smith, second by Alderperson Frings to reconvene into open session at 5:17 p.m. Motion passed unanimously.

Motion by Alderpersons Smith, second by Commissioner Pasbrig to approve \$0.30 per test for Operator Certification Testing and will revisit wording for testing pay scale. Motion passed 6-0.

ADJOURNMENT

Motion by Commissioner Lodahl, second by Commissioner Pasbrig to adjourn at 5:17 p.m. Motion passed unanimously.

Nichole DeBaker, Utility Accountant