

Mayville Public Library Board Meeting

August 12, 2021

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson. Present: Grant Larson, Lisa Neumann, City Liaison Joe Riese, Mike Schmidt, Sue Smith, and Librarian Jennifer Stasinopoulos. Excused: Geri Feucht and Lee Zarnott. Guest: Elijah Riese.

2. Public Comment: Lisa Neumann had questions on policy and procedures for elected officers.

3. Approval of minutes of previous meeting: After review, Riese made a motion to accept the 07/08/2021 minutes. Schmidt seconded. Accepted.

4. City Budget Report: After a review, Schmidt made a motion and Riese seconded to accept the budget report. Passed.

5. Payment of Bills: After review, the motion and second to approve payment of the July, 2021 bills was made by Schmidt and Riese. Motion approved. The totals for July are as follows: General Fund: \$1,278.86; Dodge County: \$163.19; Library Trust Fund: \$1,121.10 Total: \$2,563.15.

6. Library Treasurer's Report: After a short review Smith made a motion to accept the July, 2021 report. Schmidt seconded. Passed.

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. A. LIBRARY STATISTICS:

A. Jennifer presented the July, 2021 statistics.

B. MEETINGS/ ACTIVITIES:

1. Update on Monarch Library System/Directors Council. The Directors council had their meeting today. They are in the process of hiring a new director and have two candidates. The meeting focused on cardholder policies. They are setting up a pop up to check all addresses which starts on September 1st. They are working on weeding out all patrons not active in the last 7 years. There are 150 of them so far.

2. FRIENDS GROUP /UPCOMING EVENTS: Sue discussed the National Night Out event with the Friend's Group and how successful that event was with the basket raffle.

C. Building Updates: Jennifer updated board on light and toilet seat that was replaced.

D. Staff/Upcoming Events: Jennifer updated that Megan had resigned and her last day is Aug. 14th. Jasmine is also done next week. They will be short two staff and she has posted on

Indeed, Library website, WI Library website and is working on WI JOB's website. Schmidt made a motion to accept the Library's Director's report. Smith seconded. Accepted.

8. Unfinished Business:

A. Update on new Library project:

1. Library Building project: continued discussion with possible action based on Library Board recommendations. We are working to get more corporate donations. Grant updated committee on his progress.

2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. Riese made a motion to approve payment of materials and bills. Smith seconded. Passed.

3. Discuss with possible action: Sue had new library banner present on display that was at National Night Out and will be used for other events.

B. Discussion with possible action: changing library card renewal dates back to 18 months: Jennifer explained the reason to have the renewal dates changed back to 18 months. Riese made motion to approve. Schmidt seconded. Passed.

C. Discussion with possible action: update on the hiring and pay of the latest hire. Jennifer handed out information and statistics on library wage comparison for Dodge County libraries, other comparable libraries in the state.

D. Discussion with possible action: current positions and pay. Riese made a motion to table further discussion until next month. Schmidt seconded. Passed to table.

E. Discussion with possible action: Zoom in meetings. Riese discussed council update. Riese made a motion to table until next month. Smith seconded. Passed to table.

F. Discussion with possible action: Discussion Chapter 6 of the Trustee Essential Handbook. Schmidt made a motion to table until next month. Smith seconded. Passed to table.

9. New Business: A. Discuss with possible action:

A. Discussion with possible action: Permitting Milwaukee residents to obtain library cards at Mayville Public Library. Jennifer discussed current policy and temporary card policy. Schmidt made motion not to permit Milwaukee residents to obtain a library card at Mayville Public library. Riese seconded. Passed.

B. Discussion with possible action: Plans for possible future resurgence of Covid and or staff infections. Jennifer discussed with board. Board referred Jennifer to contact and work with the city of current policies and procedures in place.

C. Discussion with possible action: purchase of spine label printer. Schmidt made a motion to purchase spine label printer. Smith seconded. Passed.

D. Discussion with possible action; resuming regular check-in procedures. Riese moved to resume regular check-in procedures starting September 1, 2021. Schmidt seconded. Passed.

E. Discussion with possible action: updated hours for the Library to permit increased programming. Jennifer discussed current hours. Smith moved to change hours week night hours to extend to 8pm except for Friday which would change to 5pm. Riese seconded. Passed.

10. Adjournment – Next meeting September 9, 2021 at 6:00 p.m. At 8:37, Schmidt made a motion to adjourn. Riese seconded. Passed. Respectfully submitted