

Mayville Public Library Board Meeting  
September 9, 2021

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, City Liaison Joe Riese, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Excused: Mike Schmidt. Guest: Elijah Riese.
2. Public Comment: We had a discussion that clarified public comments.
3. Approval of minutes of previous meeting: After review, Riese made a motion to accept the 08/12/2021 minutes with one correction. Smith seconded. Accepted.
4. City Budget Report: After a review, Neumann made a motion and Smith seconded to accept the budget report. Passed.
5. Payment of Bills: After review, the motion and second to approve payment of the August, 2021 bills was made by Smith and Zarnott. Motion approved. The totals for August are as follows: General Fund: \$1,442.84; Dodge County: \$192.49; Library Trust Fund: \$2,926.55; Total: \$4,561.88.
6. Library Treasurer's Report: After a short review Smith made a motion to accept the August, 2021 report. Riese seconded. Passed.
7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She did use this opportunity to highlight a few points from the report.
  - A. LIBRARY STATISTICS: Jennifer presented the August, 2021 receipts and statistics.
  - B. MEETINGS/ ACTIVITIES:
    1. Update on Monarch Library System/Directors Council. The System has chosen a new Director, Riti Grover. Mayville Public Library added 35 patrons this month; this is a good number. Because we are doing database maintenance and cleanup, however, our number of patrons is going down; we are no longer retaining the names of people who haven't used their Library cards for a while. Rhonda is doing the bulk of this cleanup. Jennifer has met with the mayor regarding the 2022 budget; she outlined some hopes to increase Staff wages, which are quite low compared to the wages of other Libraries in Dodge County. More City Council budget meetings will follow. The Summer Reading Program had about twice as many participants as in previous years (150), partly due to the inclusion of teens and adults.
    2. FRIENDS GROUP /UPCOMING EVENTS: The Friends helped out at the Sizzlin' Summer event; the Back-to-School Kickoff at the Open Door; and announced winners of the summer raffle. Jennifer thanked Friends members for making Library participation in the Open Door event possible.
  - C. Building:
    1. Crack in wall above circulation- The Library has a longstanding crack in the wall behind the checkout desk. We are assured by the City that it is cosmetic.
    2. Leak in basement—Jennifer cleaned the outdoor drain cover to prevent the basement leak and plans to do this on a monthly basis.
  - D. Staff/Upcoming Events—
    1. Hiring new employees—Jennifer was able to hire a Library Assistant III and two pages recently. Neumann made a motion to accept the Librarian's report. Zarnott seconded. Accepted.

8. Unfinished Business:

A. Update on new Library project:

1. Library Building Project: continue discussion with possible action based on Library Board recommendations—Grant provided an update on the building project. We considered options for moving forward, now that we've met our community fundraising goal.
2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. We had no recent bills to pay.

B. Discuss with possible action: Chapter Six of the Trustees Essentials Handbook: Evaluating the Director, focusing on the sample evaluation. We reviewed and discussed the chapter. Members of the Board who wish to may fill out the Director evaluation form and Grant will meet with Jennifer. Some board members expressed the desire to continue Staff/Director evaluations on an annual basis.

9. New Business:

A. No new business

10. Adjournment – Discuss with possible action: next meeting October 14 at 6:00 p.m. Zarnott made a motion to adjourn at 7:25 p.m. Smith seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 09/09/2021; submitted on 09/10/2021.