

Mayville Public Library Board Meeting  
October 14, 2021

1. The meeting was called to order at 6:03 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, City Liaison Joe Riese, Mike Schmidt, Sue Smith, and Librarian Jennifer Stasinopoulos. Excused: Lee Zarnott. Guest: Elijah Riese.
2. Public Comment: None.
3. Approval of minutes of previous meeting: After review, Neumann made a motion to accept the 09/09/2021 minutes. Smith seconded. Accepted.
4. City Budget Report: After a review, Schmidt made a motion and Riese seconded to accept the budget report. Passed.
5. Payment of Bills: After review, the motion and second to approve payment of the September, 2021 bills was made by Smith and Schmidt. Motion approved. The totals for September are as follows: General Fund: \$1,355.75; Dodge County: \$425.60; Library Trust Fund: \$2,425.38; Total: \$4206.73.
6. Library Treasurer's Report: After a short review Schmidt made a motion to accept the September, 2021 report. Neumann seconded. Passed.
7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She used this opportunity to highlight a few points from the report.
  - A. LIBRARY STATISTICS: Jennifer presented the September, 2021 receipts and statistics.
  - B. MEETINGS/ ACTIVITIES:
    1. Update on Monarch Library System/Directors Council. The system presented some grant opportunities to Library Directors but didn't give directors much time to meet the deadlines. Jennifer apprised us of those options.
    2. FRIENDS GROUP /UPCOMING EVENTS: The Friends helped out at the Audubon Day event. They will be scheduling an important meeting in November to seek new officers.
  - C. Building:
    1. Jennifer purchased some new lights.
  - D. Staff/Upcoming Events—
    1. Hiring new employees—Jennifer was able to hire a Library Assistant III and two pages recently. She informed us about some upcoming programs including the return of story times; plans for teen programs; a spice of the month club and the Fox Cities Paranormal Team. Schmidt made a motion to accept the Librarian's report. Smith seconded. Accepted.
8. Unfinished Business:
  - A. Update on new Library project:
    1. Library Building Project: continue discussion with possible action based on Library Board recommendations. Nothing new to report.
    2. Discuss with possible action: Mayville Public Library Campaign Planning Committee materials and payment of the bills. Nothing new to report.
  - B. Discuss with possible action: Chapter Seven of the Trustees Essentials Handbook: The Library Board and Library Personnel.

1. The roles of the board and the library director on personnel issues.
2. How board decisions can affect the quality of library staff and library services.

We reviewed and discussed the chapter.

9. New Business: - Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. At 7:07 Schmidt made a motion to convene into closed session. Smith seconded. Passed.

- A. Discuss with possible action: Approve 2022 Budget with salary/wage increases
- B. Reconvene into open session with possible action.

At 7:47 Riese made a motion to reconvene into open session. Schmidt seconded. Passed.

Neumann made a motion to accept the proposed wage increases as discussed in closed session. Smith seconded. Passed.

Schmidt made a motion to accept the 2022 budget. Smith seconded. Passed.

10. Adjournment – Discuss with possible action: next meeting November 11 at 6:00 p.m. Neumann made a motion to adjourn at 7:55 p.m. Riese seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 10/14/2021; submitted on 10/15/2021.