

Mayville Public Library Board Meeting  
January 13, 2022

1. The meeting was called to order at 5:35 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, Joe Riese, Sue Smith and Librarian Jennifer Stasinopoulos. Excused: Mike Schmidt. Absent: Lee Zarnott. Guests: Kory Krieser, Tom Baade, Doug Barnes, Mitchell Keller and Elijah Riese.

The first part of the meeting was used to discuss the status of the red brick garage and changes to the new Library floor plans. Following discussion, Smith made a motion to approve the Design Consultants bid according to the summary received today. Neumann seconded. Passed.

Neumann made a motion to allow Krieser to prepare a budget for material removal at the garage site. Smith seconded. Passed.

At 6:40 p.m. Krieser, Baade and Barnes exited the meeting.

2. Public Comment: None.

3. Approval of minutes of previous meeting: After review Riese made a motion to accept the 12/09/2021 and 12/16/2022 minutes. Smith seconded. Accepted.

4. City Budget Report: After a review Neumann made a motion and Smith seconded to accept the budget report. Passed.

5. Payment of Bills: After review, the motion and second to approve payment of the December, 2021 bills was made by Riese and Smith. Motion approved. The totals for December are as follows: General Fund: \$2,233.76; Dodge County: \$1,131.10; Library Trust Fund: \$4,558.20; Total: \$7,923.06.

6. Library Treasurer's Report: After a short review Smith made a motion to accept the December, 2021 report. Neumann seconded. Passed.

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She used this opportunity to highlight a few points from the report including the status of Hoopla, circulation statistics and current collection numbers. Smith made a motion to increase Hoopla checkouts per patron to 8 per month. Neumann seconded. Passed.

A. LIBRARY STATISTICS: Jennifer presented the December, 2021 receipts and statistics.

B. MEETINGS/ ACTIVITIES: 1. Update on Monarch Library System/Directors Council.

Legislative Day is coming up and some Library Directors plan to attend. In recent years, attendance has been low. The popularity of materials displays in Libraries was discussed.

2. FRIENDS GROUP /UPCOMING EVENTS: The Friends are in the process of recruiting new officers and other members. The Friends had an open house in the Library this week. Every office has a volunteer except that of the president. No Friends' meeting is planned until a volunteer for that office is secured.

C. Building: Some lights were fixed in the building. No other news to report.

D. Staff/Upcoming Events—December was a difficult month to schedule due to many conflicts,

including vacations and a bereavement.

E. Unfinished Business Update on new Library project:

1. Library Building Project: continued discussion with possible action based on Library Board recommendations
2. Discuss with possible action: materials and payment of the bills (See initial #1. above, before “Public Comment.”)

F. Discuss with possible action: Chapter 8 of the Trustee Essentials Handbook:

Developing the Library Budget. A discussion of Chapter 8 and the rest of the Trustee Essentials Handbook was tabled until further notice.

Neumann made a motion to accept the Librarian’s report. Smith seconded. Accepted.

8. New Business – b. Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities:

A. Discuss with possible action: performance evaluation for library director—At 7:06 Smith made a motion to convene into closed session. Neumann seconded. Passed.

B. Reconvene into open session with possible action—At 7:24 Riese made a motion to reconvene into open session. Smith seconded. Passed. No new action was taken.

9. Adjournment: -- Discuss with possible action: the next meeting will be on January 20, 2022 at Mayville City Hall at 6:00 p.m. regarding the Final Floor Plan of the new Library. The next regularly scheduled Board meeting will be on February 10, 2022 in Mayville Public Library at 6:00 p.m. A third meeting is scheduled for February 23 in Mayville Public Library at 6:00 p.m. At 7:27 Smith made a motion to adjourn. Riese seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 01/13/2022; submitted on 01/14/2022.