

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 South School Street, Mayville, WI
January 26, 2022

1. Call to Order and Roll Call.

Meeting was called to order at 5:00 p.m.

Members present: Andy Shoemaker, Rob Boelk, Joann Gromowski, Travis Puls, Gene Frings, and Merlin Kahlhamer.

Absent: John Gable.

2. Approve Agenda.

Motion by Kahlhamer, second by Gromowski, to approve the agenda. Motion carried on a voice vote.

3. Citizens Comment.

None.

4. Approve the Minutes of the December 15, 2021, meeting.

Motion by Puls, second by Shoemaker to approve the December 15, 2021, meeting minutes as presented. Motion carried on a voice vote.

5. Discuss with Possible Action on Certified Survey for Parcels #251-1216-1412-003, located in the River Knoll Industrial Park. (Second CSM)

Don Neitzel stated that this is the second CSM creating the last two – 1 acre lots in the River Knoll Industrial Park. The first CSM which has already been approved created the first three – 1 acre lots, which is the maximum of lots that can be created on one CSM.

Motion by Kahlhamer, second by Puls to recommend approval of the certified survey map, as presented, to the Common Council. Roll call vote was taken. Motion carried on a 6-0 vote.

6. Discuss/Approve Site Plan Review for Metalcraft, Parcel #251-1216-1321-003.

Kevin Parrish with Quam Engineering was present to discuss the proposed site plan.

Motion by Kahlhamer, second by Gromowski to approve the site plan as presented, including all conditions/recommendations set forth in the City Engineer's January 18, 2022 site plan review letter. Roll call vote was taken. Motion carried on a 6-0 vote.

7. Discuss/Approve Site Plan Review for Metalcraft, Parcel #251-1216-1321-003

Travis Puls stated that the only real concern he has is with the landscape plan and the how the lights from vehicles coming out of the development toward the street will impact the neighboring houses to the of the development. He recommended planting some ornamental grasses along the south border to help shield light from the neighboring homes. He also recommended using Black Hills Spruce in lieu of the Blue Spruce shown on the plan.

Kory Krieser from Integris was present to discuss and review the project with the Plan Commission. He stated that they plan on starting construction in April or May of 2022 on the first building and should complete that in the late spring of 2023. They will then begin construction on the 2nd building and possibly the 3rd building at the same time. Per the timeline set forth in the development agreement, all three buildings are to be completed by December 31, 2025.

Motion by Puls, second by Gromowski to approve the site plan, contingent upon revisions to the landscape plan being made as recommended, the Fire Chief's approval, and per the conditions recommended in the City Engineer's January 26, 2022 site plan review letter. Roll call vote was taken. Motion carried on a 6-0 vote.

8. Adjournment.

Motion made by Shoemaker, second by Puls, to adjourn. Motion carried on a voice vote. Meeting adjourned at 5:21 p.m.

Minutes prepared by Don Neitzel