

Mayville Public Library Board Meeting
February 10, 2022

1. The meeting was called to order at 5:56 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, Joe Riese, Mike Schmidt, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Guests: Kory Krieser, Tom Baade and Elijah Riese.

Kory Krieser of Integris sent out an agenda (see below)

1) Overview & impacts of design changes going forward—Kory, Tom Baade and board members discussed this.

2) Review updated milestone schedule—We went over this.

3) Review of RFP Scoring & Responses – Action to Shortlist three (3) Firms for interviews on 2/23 (closed session – I will send the proposed score sheet early next week). Board members reviewed RFP responses and asked questions of Kory and Tom and voted for three companies. The respondents with the most votes were C.G. Schmidt Construction. J.H. Findorff and Son and Gardner Builders received the most votes.

4) Findings of Phase 1 ESA – Action to approve \$3,600 for PSI Intertek to conduct limited phase 2 (collection and analysis of samples taken from borings.) Smith made a motion to cover the cost of the aforementioned. Schmidt seconded. Passed.

5) Review of Budget Update – Reflecting cost increases associated with the lower levelof (sic) We were apprised of possible changes to the budget.

At 7:31 p.m. Krieser and Baade left the meeting and the regular board meeting took place.

2. Public Comment: None.

3. Approval of minutes of previous meeting: After review Schmidt made a motion to accept the 01/20/2022 minutes. Neumann seconded. Accepted.

4. City Budget Report: Since we did not receive the financial reports from the city, this item was tabled.

5. Payment of Bills: Since we did not receive the financial reports from the city, this item was tabled.

6. Library Treasurer's Report: This item was tabled (refer to two previous points).

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She used this opportunity to highlight a few points from the report.

A. LIBRARY STATISTICS: Jennifer presented the January, 2022 receipts and statistics. The use of Hoopla has increased. Jennifer has “cleaned up” the reporting of statistics as they relate to the annual report in order to make the monthly and annual reports more uniform.

B. MEETINGS/ ACTIVITIES: 1. Update on Monarch Library System/Directors Council.

Overdrive access to schools has been limited somewhat due to age appropriateness.

2. FRIENDS GROUP /UPCOMING EVENTS: The Friends are in the process of recruiting new officers and other members. No Friends' meeting is planned until a volunteer for that office is secured. Geri is working on this.

C. Building: Some batteries have been replaced as mentioned in the Director's report.

D. Staff/Upcoming Events—Rhonda has continued cleanup projects. Emily Dean has had some success with teen programs. Also thanks to Emily Dean, the use of the Library's social media has increased a lot. Jennifer has been sitting in on System ILS meetings.

Zarnott made a motion to accept the Director's report. Neumann seconded. Passed.

8. Unfinished Business

A. Update on new Library project:

1. Library Building Project: continued discussion with possible action based on Library Board recommendations
2. Discuss with possible action: materials and payment of the bills—

Both 1 and 2 were covered during the initial phase of the meeting with Integrus. (See above #1).

9. New Business –

- A. Discuss with possible action: Purchase of public printer and service plan. This item was tabled.
- B. Discuss with possible action: Self-check to be purchased with ARPA grant money. This item was tabled.
- C. Discuss with possible action: the 2021 Annual Library Report. Since we don't have up-to-date reports from the city, the annual report could not be completed at this time, so this item was tabled.

10. Adjournment: -- Discuss with possible action: A Special Board Meeting will take place on Wednesday, February 23, 2022, at 6:00 p.m., and the next regular Board meeting will be on Thursday, March 10, 2022, at 6:00 p.m. At 7:52 Schmidt made a motion to adjourn. Zarnott seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 02/10/2022; submitted on 02/11/2022.