

PUBLIC WORKS

FEBRUARY 28, 2022

The meeting was called to order at 6:44 PM by Chair Molly Henkel with the following roll call:

Attendee Name	Title	Status	Arrived
Molly Henkel	Chair	Present	
Jack Abbott	Aldersperson	Present	
Joseph Riese	Aldersperson	Present	

Others present: John Guinn, Elijah Riese, Tracy Nadolski, Sara Decker

APPROVAL OF MINUTES

Approve the Minutes of the January 24, 2022 Meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Riese, Aldersperson
SECONDER:	Jack Abbott, Aldersperson
AYES:	Henkel, Abbott, Riese

CITIZEN COMMENTS

None.

MONTHLY UTILITIES REPORT

Sara read Courtney's report.

Water Distribution System Update

- Layouts for the replacement of well #4 facilities are in the works.
- We had a water main break on 2/2 on Clark and Horicon Street. Customers were notified and repairs made the next morning. DCERT and DPW helped with traffic control and ice removal.
- In compliance with the new lead and copper rules, we have nearly completed our service inventory. At this point we have 1879 copper, 266 poly, 7 galvanized, 15 left to confirm, and 2 lead. Both lead will be removed once the frost line is gone.

Wastewater Treatment Plant Operations Update

- Two operators completed additional testing. Tim passed his advanced wastewater exam and Mike P obtained his CDL.
 - In reviewing 2021 televising, we found Grand Blvd to be in bad shape. We are working on spot repairs for this area as well as future reconstruction.
- DNR reports were approved for mercury and temperature. Temperature limits will be removed from the permit as well.

MONTHLY ENGINEERING & PLANNING REPORT

Sara read Nick's report:

- 1) 2021 Pavement Maintenance Program
The City has received the invoice for the County Highway TW work. The invoice came in lower than we were originally told. All of the cost is able to fit into the paving project budget.
- 2) 2021 Street and Utility Improvements - Bridge Street

Work has been completed. Warranty items will be addressed this spring.

3) Old Fashion Cheese

Old Fashion Cheese is working on plant upgrades. As part of the work they have hired Town and Country to replace and upgrade their existing sanitary lateral. We are reviewing submittals and the work should be starting soon.

4) 2022 Pavement Maintenance Program

Bids came in a little higher than expected as the price for asphalt have gone up. Northeast Asphalt was the low bid this year. This project will just be the base bid of Emmer Street and the EMS parking lot as that is all the budget will allow.

5) 2022 Bridge Street

Plans and Specs are complete, and the project is out for bid. We will see what we get for a price for the remaining part of Bridge Street.

6) Capital Improvements Plan

I have started assembling the proposed utility and street projects that Courtney and Jack gave me into a Capital Improvements Plan. This plan is a requirement for some of the funding that is applied for and helps to see future projects. When I have completed the plan, it will be reviewed by the Planning Commission for any changes before being adopted.

7) 231 Breckenridge - Rezone and Zoning Amendment

The resident has a detached garage on a separate parcel that he is looking to turn into a martial arts studio. This will require rezoning the parcel from R-B Single Family to B-3 Neighborhood Business. Also, the Conditional Uses for the B-3 zone will have to be amended to allow the studio.

8) 48 1/2 North Main Street

A new occupancy permit is being reviewed for a Nutrition Shake Shop at the noted address.

MONTHLY DPW REPORT

Sara read Jack's report.

Brush Pick-Up

Tree Trimming

Trees for Park

Christmas Decorations

Cold Patch

Snow Events

Vehicle Maintenance

MONTHLY PARK REPORT

Sara read John's report:

Buildings Report

The upstairs bar room update is almost completed. There was a large area of water damage under the tiling. A Lot of the floor and subfloor had to be ripped out and replaced. The new flooring is in. The large cooler has been giving us problems and was part of the problem with the water leaking. A new refrigerator is being installed along with new dimmable lighting.

Grounds Report

Dan has cut up over 20 dead ash trees in the parks. There are only a couple left to remove. We are going to be putting together a tree replacement list from high priority to low priority. It will take multiple years to replace all the trees that were removed. With spring right around the corner all the equipment is being gone through. A Lot of repairs need to be made as the equipment is getting old.

Senior Center Report

Not a lot has changed at the Senior Center. The seniors are playing cards and doing bingo. The number of seniors participating is not great. The seniors play cards in the afternoon at the center and in the morning at the Tag Center. I believe more are active at the Tag Center.

ADJOURNMENT

Motion

Adjourn at 6:50 p.m.

RESULT:	CARRIED [UNANIMOUS]
SECONDER:	Jack Abbott, Joseph Riese
AYES:	Henkel, Abbott, Riese

Sara Decker, City Clerk