

Mayville Public Library Board Meeting
March 10, 2022

1. The meeting was called to order at 5:56 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Joe Riese, Mike Schmidt, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Excused: Lisa Neumann. Guests: Kory Krieser, Matt Schroeder, Mark Wershay, Clarice Case. Tom Baade arrived at 6:20 p.m.

Mark Wershay of Zimmerman Architectural Studios and Kory Krieser of Integris reviewed the new library building plans with updates. Matt Schroeder of JH Findorff and Son Inc. was in attendance. A Summary of Terms directed to Findorff was made available to board members. At 6:35 Krieser, Wershay Baade and Schroeder exited the meeting. The board and a guest remained for the regular monthly board meeting.

2. Public Comment: None.

3. Approval of minutes of previous meeting: After review Smith made a motion to accept the 02/10/2022 and 02/23/2022 minutes. Schmidt seconded. Accepted.

4. City Budget Report: After a review Schmidt made a motion and Zarnott seconded to accept the January, 2022 budget report. Passed. We did not receive the February report from the city so acceptance of the February report was tabled.

5. Payment of Bills: After review, the motion and second to approve payment of the January, 2022 bills was made by Zarnott and Schmidt. Motion approved. The totals for January are as follows: General Fund: \$1,943.05; Dodge County: \$2,202.96; Library Trust Fund: \$2,257.93
Total: \$6,403.94

6. Library Treasurer's Report: Since we didn't receive complete reports from the City, we tabled both the January and February Treasurer's reports.

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She used this opportunity to highlight a few points from the report.

A. LIBRARY STATISTICS: Jennifer presented the February, 2022 receipts and statistics. Circulation has increased this year compared to last year. Social media viewing of Library accounts has continued to increase greatly. Jennifer explained crossover borrowing and has included that count in the monthly report. Kits and Media acquisition numbers are now included in the monthly report as well. The annual report was completed and submitted. Jennifer clarified the increased personnel costs which were due to the retirement of the former Director. The City was aware of these necessary payouts.

B. MEETINGS/ ACTIVITIES: 1. Update on Monarch Library System/Directors Council. Several points of interest were written in the Director's February Report.

2. FRIENDS GROUP /UPCOMING EVENTS: The Friends had their annual meeting this Tuesday, March 8th. They elected officers Annie Koepsell (president), Sally Kahlhamer (vice-president), Sue Scholz (secretary) and Arlesse Groth (treasurer).

C. Building: Recent repairs and a closing due to icy conditions were written up in the February Director's Report.

D. Staff/Upcoming Events—Two members of the Staff will be moving on to new jobs in the near future. Meanwhile, plans for the Summer Reading Program continue.

1. Programs: Container Gardening with Master Gardener, Carol Shirk, Puzzle Art for children, Teen Pet Rocks, Stuffed Animal Sleepover in March.
2. Director out for 3 weeks in April, with a chance of early return.
3. Planning for Summer Reading

Schmidt made a motion to accept the Director's report. Zarnott seconded. Passed.

8. Unfinished Business

A. Update on new Library project:

1. Library Building Project: continued discussion with possible action based on Library Board recommendations
2. Discuss with possible action: materials and payment of the bills—

B. Discuss with possible action: Purchase of public printer and service plan. Tabled.

C. Discuss with possible action: Self-check to be purchased with ARPA grant money. Tabled.

9. New Business –

A. Discuss with possible action: The Emergency Connectivity Grant Award. Jennifer is exploring best practices to implement the addition of (as many as 10) laptops to the collection. The government grant would require specific, complex and time-consuming record-keeping. She received feedback from board members. No action was taken.

10. Adjournment: -- Discuss with possible action: The next regular Board meeting will be on Thursday, April 13, 2022, at 6:00 p.m. At 7:29 Schmidt made a motion to adjourn. Zarnott seconded. Passed.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 03/10/2022; submitted on 03/11/2022.