

The meeting was called to order at 6:20 PM by Chair Molly Henkel with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Molly Henkel	Chair	Present	
Jack Abbott	Alderson	Present	
Joseph Riese	Alderson	Present	

Others present: Ald. Smith, Ald. Frings, Ald. Olson, Mayor Boelk, Nick Chicowski, Jon Borst, Brad Marx, Mike Thoreson, Kristen Schaefer, Elijah Riese, Lt. Toellner, Sara Decker

**PLEDGE ALLEGIANCE TO THE FLAG**

**APPROVAL OF MINUTES**

**Approve the Minutes of the February 28, 2022 Meeting**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jack Abbott, Alderson
<b>SECONDER:</b>	Joseph Riese, Alderson
<b>AYES:</b>	Henkel, Abbott, Riese

**CITIZEN COMMENTS**

None.

**MONTHLY UTILITIES REPORT**

Sara read Courtney's report.

**Water Distribution System Update**

On 2/2 we had a water break on Horicon and Clark. DPW and DCERT assisted with ice and traffic control. A gasket had shifted in the bell to cause the break. Affected users were notified and repairs were complete the next day.

On 2/23 we had a service break on Seitz. It appears the connection at the flare was kinked at the time of construction .

EPA requirements for Risk and Resilience Assessments and Emergency Response plans were completed and certified with the EPA for water. This was a requirement for all utilities over 3300 in population.

**Wastewater Treatment Plant Operations Update**

Annual mercury reporting has been submitted to the DNR. Annual average went from 0.5 ng/L to 0.33 ng/L and new survey requirements were implemented in 2021.

We received a response to the 2019 cooling study that was also submitted to the DNR. Our permit is approved to modify or remove effluent temperature limits.

Spot repairs were completed for sewer on Grand Blvd where collapses and soil void had been found.

## MONTHLY ENGINEERING & PLANNING REPORT

Nick read his report.

- 1) 2021 Pavement Maintenance Program  
Project is nearing completion. An invoice needs to be prepared for the School's portion of the parking lot.
- 2) 2021 Street and Utility Improvements - Bridge Street  
Work has been completed. Warranty items will be addressed this spring.
- 3) Old Fashion Cheese  
Old Fashion Cheese is working on plant upgrades. As part of the work they have hired Town and Country to replace and upgrade their existing sanitary lateral. Submittals have been reviewed and approved and we are waiting for the work to start.
- 4) 2022 Pavement Maintenance Program  
Northeast Asphalt was awarded the contract. The contracts have been sent out for signatures. A precon meeting has yet to be scheduled to determine the start date this summer.
- 5) 2022 Bridge Street  
The project has been bid and we are waiting for the award of the contract.
- 6) 231 Breckenridge - Rezone and Zoning Amendment

We are working to rezone the parcel and amend the B-3 zoning to include a conditional use that will be used. Other items will have to be addressed by the property owner. Will be monitoring the situation.

## MONTHLY DPW REPORT

Sara read Jack's report.

### **Brush Pickup**

Pick-up starts twice a month in April.

### **Manholes**

There were a lot of manholes and catch basins to repair.

### **Tree Trimming**

Trimmed trees on plow routes.

### **Sweeping**

Started street sweeping.

### **Parks Trees**

They dropped a few more trees in the parks.

### **Rivers and Dams**

The dams are open 15 inches. Theresa has theirs open 2 feet and will continue to monitor.

### **Diggers Hotline**

A lot of weekly diggers.

### **Bucket Truck**

Truck is back from inspection.

### **Salt**

Salt has been delivered and both sheds are full.

## **MONTHLY PARK REPORT**

### **Buildings Report**

Tours of the Pavilion have really picked up for future rentals. Majority of the people that tour the facility, reserve it for their event. The upstairs bar room in the Pavilion is completed. The majority of the floor had to be removed because of water damage which was caused by a bad cooler. The remodel consisted of new flooring, drywall, refrigerator, paint and lighting. Last week the concession stand and bathrooms were opened and the water was turned on. The well pipe that feeds Ziegler Park building split from freezing. We have never had that issue before as we drain all the water from the buildings each fall. The Firemans Field concession stand is having new siding put on it. This is part of the insurance claim from the vandalism that happened last year. M&M builders are doing the work. There was a lot of water damage under the siding of this building that had to be repaired; unfortunately this extra expense is coming out of the Parks budget. But the damages have to be repaired when they are exposed. The shelter behind the Pavilion is sinking away. This shelters issues are going to have to be addressed in the future. The shelter is safe to use.

### **Grounds Report**

The weather has been nice enough for Dan to start cleaning up the grounds and the rest of all the branches from the Ash trees that were cut down this winter. All of the Parks equipment has been gone thru and is ready for spring. Most of the parts that are part of the preventative maintenance of the equipment has gone way up in price. Becoming harder and harder each year to keep all the equipment, trailer, and vehicle repair costs with in the budget. With gas prices so high, Dan and I have been trying to figure out how we can keep gas use down. We are going to be using our Gator and Mule for more work. We are also going to be driving the Scags to more areas that we cut. Two small trailers are going to be purchased and will be pulled behind the Scags with all the equipment in them to take care of the lawns. We are going to try and limit the hauling of the Scags on a truck and trailer. Hoping this will cut back on gas consumption and keep our operating costs down.

### **Senior Center Report**

According to the report from the seniors, the memberships are way down this year. I believe more of the seniors are utilizing the Tag Center for cards and socializing. The Senior Center has cards on Monday and Friday. They have been holding bingo at the center twice a month with around 10 to 18 seniors attending. We tried running a few other activities, like bags with very little interest.

## **ADJOURNMENT**

Motion  
Adjourn at 6:29 p.m.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Joseph Riese, Alderperson
<b>SECONDER:</b>	Jack Abbott, Alderperson
<b>AYES:</b>	Henkel, Abbott, Riese

Sara Decker, City Clerk