

Mayville Public Library Board Meeting
April 14, 2022

1. The meeting was called to order at 6:00 p.m. by Board President Grant Larson.

Present: Grant Larson, Mike Schmidt, Sue Smith, Lee Zarnott, Lisa Neumann and Librarian Jennifer Stasinopoulos. Excused: Geri Feucht. Unexcused: Joe Riese
Guests: Kory Krieser and Tom Baade (Integrus), Mark Wershay and Stu LaRose (Zimmerman Architectural Studios), Matt Schroeder and Kyle Loest (JH Findorff and Son Inc.)

Korey Kieser of Integrus reviewed updates on building project checklist with board. Items reviewed by Korey to the board were: Schematic Design Estimate, Schedule, Value Engineering/Scope Reductions, Site Approval/Variance, Design, Environmental/Soil Boring, Overhead Electrical Relocation, Spectrum Services updates. Guests exited the meeting. The board remained for the regular monthly board meeting.

2. Public Comment: None.

3. Approval of March minutes: After review Smith made a motion to accept the 03/10/2022 minutes. Zarnott seconded. Motion approved.

4. City Budget Report for March: After a review Schmidt made a motion and Zarnott seconded to accept the March, 2022 budget report. Motion approved.

5. Payment of Bills: After review, the motion to approve payment of the March 2022 bills was made by Schmidt. Smith seconded. Motion approved.
The totals for March are as follows: General Fund: \$1,662.95; Dodge County: \$2,658.94; Library Trust Fund: \$2,308.01 Total: \$6,629.90

6. Library Treasurer's Report from Grant for January, February and March. After review, the motion to approve treasure report for January, February and March 2022 was made by Smith. Zarnott seconded. Motion approved.

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. The Director's Report Packet reviewed: Library Statistics, Monarch System, Personal Activities and Professional Development, Social Media, Operations and Building, Programming, Collection Notes and Displays. Jennifer highlighted a few points from her report. Jenny Ellingson started part time today. Zarnott made a motion to accept the Director's report. Smith seconded. Motion accepted.

8. Unfinished Business

A. Update on new Library Project-was discussed at the beginning of the meeting.

1. Library Building Project: continued discussion with possible action based on Library Board recommendations

B. Discuss with possible action: Purchase of public printer and service plan. Jennifer reported her findings on three options for printer companies and discussed with the board the library's current usage of the public printer. After review, the motion to approve a purchase of a new printer up to \$4,000 for public use was made by Zarnott. Smith seconded. Motion approved.

9. New Business –

A. Discuss with possible action: Policy for staff pay during Emergency Closing. Jennifer presented to the board her concern. After review, the motion to pay full and part staff for Emergency Closings up to 3 days per event was made by Zarnott. Smith seconded. Motion approved.

B. Discuss with possible action: City Credit Card for the library. After review, the motion to approve the city credit card for the library was made by Zarnott. Smith seconded. Motion approved.

C. Discuss with possible action: Shared Goods. Jennifer presented to board the Shared Goods program and contract for removal and sale of old library books. After review, the motion to approve the contract with Shared Goods was made by Zarnott. Smith seconded. Motion approved.

10. Adjournment: -- Discuss with possible action: The next regular Board meeting will be on Thursday, May 12, 2022, at 6:00 p.m.

At 7:47 Schmidt made a motion to adjourn. Zarnott seconded. Passed. Respectfully submitted by Lisa Neumann on 4/15/22 in lieu of Geri Feucht, Secretary Library Board Meeting Minutes 04/14/2022.