

The meeting was called to order at 6:00 PM by with the following roll call:

Attendee Name	Title	Status	Arrived
Bob Smith	Chair	Present	
Molly Henkel	Aldersperson	Present	
Kim Olson	Aldersperson	Present	

Others present: Ald. Riese, Ald. Abbott, John Wild, Courtney Steger, Don Neitzel, Elijah Riese, Brad Marx, Julie Staffin, Christine Churchill, Jack Hurst, Chief Toellner, Mike Thoreson, Tracy Nadolski, Sara Decker

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

Approve the Minutes of the March 28, 2022 Meeting

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Olson, Aldersperson
SECONDER:	Molly Henkel, Aldersperson
AYES:	Smith, Henkel, Olson

CITIZEN COMMENTS

None.

TAG CENTER REPORT

No report.

Membership Report

Staffing Report

Maintenance Report

TREASURER'S REPORT

Monthly Financial Report

Tracy gave report. She has been working on ARPA reporting, DNR recycling grant and spending restraint. We are 25% done with the budget and she detailed where the departments stand. The committee talked about saving for future pay outs. They will need to think about the future of the spending restraint.

OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION

Discuss with Possible Action Hiring Payroll Company

Tracy discussed the option of hiring a payroll company. Currently the comptroller-treasurer is spending a good deal of time just doing payroll. Our accounting software also needs to be updated. Tracy got proposals from ADP & Paychex. They are comparable. It will alleviate some of the duplicate data entry. The Casselle upgrade would be cheaper, but Tracy would still be doing the entry. Ald. Henkel has some experience and would recommend ADP. ADP would also take care of the end of the year reporting. Courtney agrees that this would help utilities as well.

Motion to recommend hiring ADP for a payroll company.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Molly Henkel, Alderperson
SECONDER:	Kim Olson, Alderperson
AYES:	Smith, Henkel, Olson

Discuss with Possible Action Quote for Replacement of Cable Switcher Box

No action needed.

Discuss/Recommend Interest Rate and Payment Installment Plan for 2021 Bridge Street Project-Clark Street to School Street

This is for the portion of Bridge Street that is complete. There was an adjustment per property for the late fees. In the past the interest rate was set at 1% over prime. The property owners can decide to pay in full or over 3 or 5 years.

Motion to give payment options at 3.5% interest.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Chair
SECONDER:	Kim Olson, Alderperson
AYES:	Smith, Henkel, Olson

Discuss/Recommend Special Assessments for Bridge Street Reconstruction Project-School Street to Main Street

Don Neitzel explained the project and the assessments. The material prices have increased. There was discussion on combining this with another project to get a better unit prices. It was suggested to keep the assessments the same as was previously estimated. There are no current projects planned this year, just the resurfacing. Normally the reconstruction projects happen every 3-4 years. The bid for the project is on the agenda for 5/9.

Motion that if the project moves ahead that the previously approved rate of assessment shall be used.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Olson, Alderperson
SECONDER:	Molly Henkel, Alderperson
AYES:	Smith, Henkel, Olson

Discuss/Approve EMS Hiring and Retention Bonuses

Christine discussed the problems they are having with staffing. The city's biggest asset is their employees. It is hard to get people on nights/holidays. EMS is suggesting retention bonuses for current staff and hiring bonuses. The funds would come from their increased revenues. Christine detailed the plan. They have been getting new hires from the classes Julie runs. Eventually they will need to look at going full-time. Christine will finalize plan and put on Council agenda.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Chair
SECONDER: Molly Henkel, Alderperson
AYES: Smith, Henkel, Olson

Discuss with Possible Action Shared Use Agreement with Mayville Golf Course for Water Pump

This has been discussed for a couple of years. Ald. Smith suggested we add a sign-out sheet to keep track of where the pump is.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Olson, Alderperson
SECONDER: Bob Smith, Chair
AYES: Smith, Henkel, Olson

ADJOURNMENT

Motion

Adjourn at 7:10 p.m.

RESULT: APPROVED [UNANIMOUS]
MOVER: Kim Olson, Alderperson
SECONDER: Molly Henkel, Alderperson
AYES: Smith, Henkel, Olson

Sara Decker, City Clerk