

Mayville Public Library Board Meeting
June 9, 2022

1. The meeting was called to order at 5:58 p.m. by Board President Grant Larson. Present: Grant Larson, Geri Feucht, Lisa Neumann, Mike Schmidt, Sue Smith, Lee Zarnott and Librarian Jennifer Stasinopoulos. Absent: Joe Riese. Guests: Kory Krieser and Youth Services Librarian Sheila Steger.

Kory Krieser of Integris reviewed the new library building project with updates. After some discussion Zarnott made a motion to recommend having the retention pond above ground unless the City prefers it below ground. Schmidt seconded. Motion carried.

After more discussion Schmidt made a motion to approve the Findorff Construction Manager Contract subject to bonding. Neumann seconded. Motion carried.

Zarnott made a motion to approve the Zimmerman Design Contract as presented. Schmidt seconded. Motion carried. Motion carried.

At 7:40 Kory Krieser exited the meeting. The board and guest remained for the regular monthly board meeting.

2. Public Comment: None.

3. Approval of minutes of previous meeting: After review Schmidt made a motion to accept the 05/12/2022 minutes. Smith seconded. Motion carried.

4. City Budget Report: After a review Schmidt made a motion and Smith seconded to accept the May, 2022 budget report. Motion carried.

5. Payment of Bills: After review, the motion and second to approve payment of the May, 2022 bills was made by Neumann and Zarnott. Motion approved. The totals for May are as follows: General Fund: \$2,460.93; Dodge County: \$1,451.75; Library Trust Fund: \$3,096.98. Total: \$7,009.66. Motion carried.

6. Library Treasurer's Report: After a review Schmidt made a motion and Smith seconded to accept the May Treasurer's Report. Motion carried.

7. Library Director's Report: Jennifer included a Director's Report in the Board Packet. She wanted to highlight that the RFID Group has stopped since decisions have been made, and a group of directors including Jennifer will be made available for training and implementation. Jennifer has also volunteered to help with a systemwide Cyber Security Workgroup. And, Monarch is evaluating a software (Vega Interface, by Innovative) that sits on top of the Integrated Library System, Polaris, and permits functions that many libraries pay for separately like calendar and scheduling abilities for programs and room reservations, emails and discovery of resources and programming. These could save personnel time and thus, money.

A. LIBRARY STATISTICS: The May, 2022 circulation decreased compared to the previous month, however Wi-Fi usage was up. We also gained 70 new registrants, most of whom are

third and fourth graders from the local elementary school. The patron data base has been cleaned up a great deal.

B. MEETINGS/ ACTIVITIES: Jennifer has become involved in some of the more technology-based librarian groups of the Monarch Library System. The Library is now posting on social media at least once per day. The weeding of Library materials continues to create space and clean things up.

2. FRIENDS GROUP /UPCOMING EVENTS: Nothing new to report. The next general meeting will be on July 12th at 6:00 p.m. and the Friends will participate in a Library Square event on July 16th.

C. Building: The Fox Den has been contacted about filling in the area north of the Library with easy care non-weed plants. The City filled the planters outside the front of the Library.

D. Staff/Upcoming Events—Third and fourth graders toured the Library with Sheila as guide. A new volunteer has is helping out at the Library; these helpers are invaluable. Jennifer received a grant that allowed her to attend the WAPL conference last month.

Growing attendance at Library programs in May included offerings for all ages. Summer Reading is about to gear up, including the Friends' - and Local Businesses- supported scavenger hunt.

Zarnott made a motion to approve the telescope policy as written by Jennifer. Schmidt seconded. Motion carried.

Schmidt made a motion to accept the Director's report. Smith seconded. Motion carried.

8. Unfinished Business

A. Update on new Library project:

1. Library Building Project: continued discussion with possible action based on Library Board recommendations
2. Discuss with possible action: materials and payment of the bills—Schmidt made a motion to allow Larson to pay bills pertaining to the Library Building Project. Smith seconded. Motion carried.

9. New Business –

A. Discuss with possible action: Policy for closing schedule for weekends with holidays falling on Friday or Monday. After some clarification Schmidt made a motion to close on Saturdays when a holiday occurs on either Friday or Monday. Zarnott seconded. Motion carried.

10. Adjournment: -- Discuss with possible action: The next regular Board meeting will be on July 14th, at 6:00 p.m. At 7:15 Schmidt made a motion to adjourn. Neumann seconded. Motion carried.

Respectfully submitted by Geri Feucht, Secretary

Library Board Meeting Minutes 06/09/2022; submitted on 06/12/2022.

