

The meeting was called to order at 8:53 PM by Chair Kim Olson with the following roll call:

Attendee Name	Title	Status	Arrived
Kim Olson	Chair	Present	
Bob Smith	Aldersperson	Present	
Joseph Riese	Aldersperson	Present	

APPROVAL OF MINUTES

Approve the Minutes of the April 25, 2022, May 9, 2022, May 23, 2022 and May 24, 2022 Meetings

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Riese, Aldersperson
SECONDER:	Bob Smith, Aldersperson
AYES:	Olson, Smith, Riese

CITIZEN COMMENTS

None.

OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION

Discuss/Approve Separation Payment for Mitch Owen

Mitch was a Utility employee. He had 49 hours of comp, 98 hours of vacation and 6 hours of floating holiday to pay out \$3,650.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Aldersperson
SECONDER:	Joseph Riese, Aldersperson
AYES:	Olson, Smith, Riese

Discuss/Recommend Updated Job Description for City Clerk/Administrative Officer

Updated job description in packet. Mayor Guinn would like to further review.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Joseph Riese, Aldersperson
SECONDER:	Bob Smith, Aldersperson
AYES:	Olson, Smith, Riese

Discuss with Possible Action Separation Payment Worksheet

The process of separation payment was discussed. Tracy talked with the attorney and we should be doing payouts on the last paycheck. Our process doesn't truly match. The spreadsheet still works, it's the timeline.

Motion to recommend that the Mayor reviews the separation payment worksheet.

RESULT: APPROVED [UNANIMOUS]
MOVER: Joseph Riese, Alderperson
SECONDER: Kim Olson, Chair
AYES: Olson, Smith, Riese

Discuss with Possible Action Establishing 457(B) Plan for Retired Employee

A recently retired employee would like to have his money moved to Edward Jones. In order to do so, the city must establish an account. There was discussion on future requests. Tracy is going to research further for next month.

RESULT: TABLED [UNANIMOUS]
MOVER: Kim Olson, Chair
SECONDER: Bob Smith, Alderperson
AYES: Olson, Smith, Riese

CLOSED SESSION

Convene into Closed Session Pursuant to Section 19.85(1) (E) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session and Section 19.85 (1) (C) Considering Employment, Promotion, Compensation, or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body Has Jurisdiction or Exercises Responsibility

Closed session at 9:13 p.m.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Kim Olson, Chair
AYES: Olson, Smith, Riese

Discuss Director of Recreation and Aquatics Candidates

Discuss TAG Center Aquatics Management Contract

Reconvene into Open Session with Possible Action

Open session at 9:33 p.m.

Motion to make an offer to the candidate in the amount discussed and get back to the committee with her response.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob Smith, Alderperson
SECONDER: Joseph Riese, Alderperson
AYES: Olson, Smith, Riese

ADJOURNMENT

Adjourn 9:34 p.m.

Motion

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Riese, Alderperson
SECONDER:	Bob Smith, Alderperson
AYES:	Olson, Smith, Riese

Sara Decker, City Clerk