

The meeting was called to order at 7:00 PM by Mayor John Guinn with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Molly Henkel	Council President	Present	
Bob Smith	Aldersperson	Present	
Joseph Riese	Aldersperson	Present	
Kim Olson	Aldersperson	Present	
Jack Abbott	Aldersperson	Present	
Roger Smith	Aldersperson	Present	
John Guinn	Mayor	Present	

Others present: Elijah Riese, Tracy Nadolski, Chief Toellner, Jennifer Stasinopoulos, Sara Decker

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

## **CITIZEN COMMENTS**

## **CONSENT AGENDA**

### **Approve the Minutes of the August 8, 2022 Meetings**

## **REPORT OF OFFICERS**

### **Mayor**

#### **Presentation of Mayor's Budget**

The Mayor gave the highlights of the new budget. The mill rate will be going down by approx \$2.64. The budget proposes a one time 6.5% increase for employees besides utilities and police that have separate contracts. This is due to the consumer price index increasing by 8.1%. He is talking with Baker Tilly & Ehlers. 2023 is not slated to be a borrowing cycle. He wants to tighten the belt on those that we and can control. He will begin meeting with department heads.

#### **Resolution 5810-2022 (Appreciation of Service to Laurie Drozd)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Smith, Aldersperson
<b>SECONDER:</b>	Joseph Riese, Aldersperson
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

#### **Resolution 5813-2022 (Appointments to Community Development Authority Committee)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Molly Henkel, Council President
<b>SECONDER:</b>	Bob Smith, Aldersperson
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

#### **Resolution 5811-2022 (Appointments to Water Wastewater Commission)**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Bob Smith, Alderperson  
**SECONDER:** Jack Abbott, Alderperson  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

**Resolution 5812-2022 (Appointment to Park & Recreation Commission)**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Molly Henkel, Council President  
**SECONDER:** Joseph Riese, Alderperson  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

**Resolution 5814-2022 (Appointment to Police & Fire & EMS Commission)**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Joseph Riese, Alderperson  
**SECONDER:** Roger Smith, Alderperson  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

**Clerk Report**

Sara gave report.

**Election Update**

- November General Election is Tuesday, November 8, 2022
- We anticipate getting absentee ballots to mail out by the middle to end of this week.
- Anyone with a request on file will be sent a ballot with a deadline of next Thursday.
- For those that still wish to request a ballot, you can do so at [myvote.wi.gov](http://myvote.wi.gov)
- If you still need to register or change your name/address that can also be done on [myvote.wi.gov](http://myvote.wi.gov)
- We anticipate November to be very busy, so registering prior will save time at the polls
- In person early absentee voting can not be done until 2 weeks prior to the election.

**Training Update**

- I am working on a Supervisory Leadership Certificate through the UWGB which counts towards Clerk certification hours.
- I completed the first session last week and have 5 more session over the next 2 months.
- Lisa & I are registered for the gubernatorial election academy Wed-Friday next week. This is also presented by UWGB.

**Revaluation, Open Book & Board of Review**

- Assessment letters went out last week.
- We have received numerous calls and inquires and city hall.
- All those with questions or concerns should call Associated Appraisal-their number is on the letter.
- The average assessment increased by 48.5%

- Associated Appraisal is conducting a virtual Open Book on Thursday 9/15 and then in person Open Book on Monday 9/19
- For those that can not get the assessment resolved through the open book, the Board of Review meeting will be held on Tuesday, 10/20

**Clerk Processes Update-Minutes**

- There have been questions floating around online about minutes on the city’s website so I thought I would explain the process.
- After the various meetings the clerk or secretary of the board draft and forward me the minutes. This is not always instantaneous. It can sometimes take a little bit to draft them.
- At the following regularly scheduled meeting the minutes are approved by board.
- If there are any corrections to the minutes those are made.
- After approval the minutes are posted to the city’s website. They are not posted prior to approval so that the board has the ability to object or make corrections.
- The deputy clerk tries to update the website once per week with the minutes that were approved at those weeks’ meetings. Please be aware that depending on the workload this also may not be instantaneous.
- If at any time you would like to review minutes or can’t find them online, please reach out to City Hall.

**Discuss/Approve Operator's Licenses: Erika Mason, Horicon, WI; Tara Lee, Waupun, WI; Teresa Garcia, Waupun, WI; Mark Brassington, Mayville, WI; Jessica Budahn, Mayville, WI; Kristina Norton, Mayville, WI**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Smith, Alderperson
<b>SECONDER:</b>	Molly Henkel, Council President
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

**COMMITTEES, COMMISSIONS AND BOARDS**

**Water/Wastewater Commission**

Date and Time of Next Meeting, Tuesday, October 4, 2022 at 4:00 p.m.

**Library Board**

**Monthly Report**

Jennifer gave report. Monarch is working on a product that makes searching easier. They will be testing it and then getting a discount. They had 2 people leave the library, so they will be interviewing. They had a number of community events in August and September. The construction on the new building started and they are aiming for an August 2023 completion and September 2023 move in.

Date and Time of Next Meeting, Thursday, September 15, 2022

**Public Works Committee**

**Resolution 5808-2022 (Approve Naming Dedication of City Hall)**

The Mayor received a request from the family of Jack Lippert. Ald. Olson suggested a nice park bench out front. The Mayor is not opposed to that. It is a general consensus that he was a good mayor. There is no precedent to honor a city property in honor of a city official. Mayor Guinn will discuss more options with his family.

**RESULT:** TABLED [UNANIMOUS]  
**MOVER:** Kim Olson, Alderperson  
**SECONDER:** Molly Henkel, Council President  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

**Resolution 5809-2022 (Approve Creation of Parks Department Building and Relocation Behind TAG Center)**

They are requesting that this gets approved for further exploration. They don't have costs and details yet. If the council is comfortable with the thought they can entertain a motion to explore further. Ald. Roger Smith questioned if there are other locations. It was explained that the park director has an office at the TAG Center. They also looked at the Malthouse Grounds. EMS is running out of space, so this would create more space for them. It is more cost effective than a public safety building.

Motion to move ahead with preliminary design and cost study of placing the building in that location or another one.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Molly Henkel, Council President  
**SECONDER:** Bob Smith, Alderperson  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

Date and Time of Next Meeting, Monday, September 26, 2022 immediately following the Finance Committee Meeting

**Personnel Committee**

**Resolution 5807-2022 (Approve City Attorney Attendance at Common Council Meetings)**

Ald. Riese questioned the cost to have him present. They have a standard hourly rate so the hope is that it will same some time and money. He will just be at the council meetings. In the past the city attorney was regularly present. Ald. Riese noted that they can always reverse it if it isn't working.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Kim Olson, Alderperson  
**SECONDER:** Jack Abbott, Alderperson  
**AYES:** Henkel, Smith, Riese, Olson, Abbott, Smith

Date and Time of Next Meeting, Monday, September 26, 2022 immediately following the Public Works Committee Meeting

**Public Safety Committee**

**Introduce 1133-2022 (Amendment to Chapter 150 Animals, Article 1, Keeping of Animals and Fowl)**

Ald. Roger Smith introduced the ordinance.

Date and Time of Next Meeting, Monday, September 26, 2022 at 6:00 p.m.

**Finance Committee**

**Monthly Financial Report and Review of the Bills**

Tracy gave report.

**Resolution 5805-2022 (Approve Caselle Software Upgrade Contract)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Smith, Alderperson
<b>SECONDER:</b>	Jack Abbott, Alderperson
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

**Resolution 5806-2022 (Approve Purchase of Streaming Equipment and Installation Quote)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Smith, Alderperson
<b>SECONDER:</b>	Molly Henkel, Council President
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

Date and Time of Next Meeting, Monday, September 26, 2022 immediately following the Public Safety Committee Meeting

**Park Board**

Date and Time of Next Meeting, Tuesday, October 4, 2022 at 6:30 p.m.

**Planning Commission**

Date and Time of Next Meeting, Wednesday, September 28, 2022 at 5:00 p.m.

**Community Development Authority**

Date and Time of Next Meeting, Wednesday, October 26, 2022 at 6:00 p.m.

**ADJOURNMENT**

Motion

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Molly Henkel, Council President
<b>SECONDER:</b>	Jack Abbott, Alderperson
<b>AYES:</b>	Henkel, Smith, Riese, Olson, Abbott, Smith

Sara Decker, City Clerk