

The meeting was called to order at 7:00 PM by Mayor John Guinn with the following roll call:

Attendee Name	Title	Status	Arrived
Bob Smith	Aldersperson	Present	
Joseph Riese	Aldersperson	Present	
Kim Olson	Aldersperson	Present	
Jack Abbott	Aldersperson	Present	
Roger Smith	Council President	Present	
John Guinn	Mayor	Present	

Also present Deputy Clerk Lisa Zimmer and Anastasia Gonstead

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN COMMENTS

CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roger Smith, Council President
SECONDER:	Jack Abbott, Aldersperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Approve the Minutes of the December 12, 2022 Meeting

REPORT OF OFFICERS

Mayor

Monthly Report

2022 year in review, then provide some perspective and outlook on 2023. The April election culminated in John Guinn becoming mayor. One week prior to his signing in, the TAG director was terminated. One of his first jobs was to find a replacement, found Micaela Luehring and she has been doing a fantastic job with the TAG. Another issue was there was not a person for the 4th Ward and it went for some time without an aldersperson. Ultimately, we found Roger Smith, who it has been a pleasure serving with. Another challenge was, two weeks into Mayor Guinn's term, the City Clerk notified that she had a better job offer. In order to retain talent within the City, we got the Common Council together and were able to make that work for a while.

We were able to work through our first item of the tenure that, Mayor Guinn states, gave him the most concern right out of the gates were the results of the last audit with year's prior, where there would be a little more glowing and positive. It was not a good audit.

There has been a significant emphasis this year on visibility into the finances and good reporting. The mindset behind which is we want to be able to be proactive as opposed to reactive, financially. Department heads would feel we and as the alderspeople have experienced, that end has not been delivered, but help is on the way.

Another challenge this year has been the revaluation issue. Nobody was anticipating property values to go up an average of 51%. The good news is, by the way we were able to keep spending

fairly flat, but also increase some revenues. We were able to mitigate the impact of people's taxes. For example, the mill rate had been \$8.11, and our mill rate this year was reduced to \$5.29. By in large, the vast majority of people saw their property taxes go down.

Some positives experienced this year were the development of the Back Street and Red Brick School apartment complexes. Main Street Mayville has seen a lot of attention this year and what the City has done to attract small businesses and promote small businesses in the City of Mayville. Some awards have been received as a City. A few small business owners have been able to work with Wisconsin Economic Development Corporations and receive grants to help them in their efforts to keep their businesses here in Mayville.

The residential incentive funds have finally been exhausted in 2022. That program did a lot for the City. At the beginning of the incentive program, approximately six years ago, we had roughly 8,587 lots available in the City of Mayville, which were sitting fairly stagnant. The residential incentive was designed in a way to help promote building of residential homes here in Mayville.

We have been working toward better transparency. We have purchased and utilized the Owl system and are in the process of fine tuning the way we make information available to the public, via YouTube. We want this to be an efficient and effective way to broadcast our meetings.

In December, we received resignations simultaneously from our City Clerk and Comptroller/Treasurer. We went to work to identify some interim support. Tonight, we will be voting on a permanent City Clerk position and a permanent Comptroller/Treasurer position.

Failing to plan is planning to fail. We have to have a succession plan. We are helping ourselves by having staff that is cross trained and ready and prepared to move into a role, should it become vacant. I think that we have made excellent decisions in terms of who we have hired for our City Clerk and our Comptroller/Treasurer, we want to put them in the best possible position so that they may be successful. Making the hiring decision, extending the offer, and getting the acceptance is step one. Step two is looking at the organization within City Hall, how can we best organize to achieve the best possible results. The best possible results are offering terrific service to our citizens. It has been remarkable to see the City employees gather around and adopt a "can do" attitude. Mayor Guinn believes the changes we have made and are going to make will make the City of Mayville an even better place to work.

Focus in 2023 will be on fiscal reporting, strategic planning, and improved performance on our audit going forward. Data gathering for the 2022 audit is already under way. With the staffing change, we likely will not see the yield result until we get the whole 2023 year under an audit, under our new comptroller/treasurer. Accounting is going to pay massive dividends for the City in the long run. Additionally, we will be working on improving the payroll processes.

At the end of the day we are here to serve the community. We will look at hours and staffing. The people of Mayville need to know that when they come in during regular business hours, they will get excellent service.

Presentation/Discussion Regarding Springbrook Flood Study

Tabled.

Resolution 5824-2022 (Appointment to Police & Fire & EMS Commission)

Confirmation of Resolution 5824-2022 appoints Melanie Seagle to the Police & Fire & EMS Commission. Unanimous, 5-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Alderperson
SECONDER:	Joseph Riese, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Resolution 5837-2023 (Appointment to Park & Recreation Commission)

Unanimous, 5-0.

RESULT:	TABLED [UNANIMOUS]	Next: 2/13/2023 7:00 PM
MOVER:	Joseph Riese, Alderperson	
SECONDER:	Jack Abbott, Alderperson	
AYES:	Smith, Riese, Olson, Abbott, Smith	

Resolution 5838-2023 (Appointment to Community Development Authority Committee)

Unanimous, 5-0.

RESULT:	TABLED [UNANIMOUS]	Next: 2/13/2023 7:00 PM
MOVER:	Joseph Riese, Alderperson	
SECONDER:	Jack Abbott, Alderperson	
AYES:	Smith, Riese, Olson, Abbott, Smith	

Resolution 5839-2023 (Appointment to Communications Committee)

RESULT:	TABLED [UNANIMOUS]	Next: 2/13/2023 7:00 PM
MOVER:	Joseph Riese, Alderperson	
SECONDER:	Jack Abbott, Alderperson	
AYES:	Smith, Riese, Olson, Abbott, Smith	

Clerk Report

Election Update

- There will be a statewide Spring Primary Election on February 21, 2023.
- Deadline to send absentee ballots with requests on file is January 31th.
- Deadline to register to vote by mail or on myvote is February 1st. Any registrations after that done must be done in the clerk's office.
- Early in person absentee voting begins 2 weeks prior to the election.
- The public test will be held on Tuesday, February 14th.
- Currently we have one candidate for Ward 1 and Ward 5
- There are no candidates on the ballot for Ward 3. If you are interested in running as a write in, please contact city hall.

Discuss/Approve Operator's Licenses: Juan Francisco, Mayville, WI

Background done - no issues. Unanimous, 5-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Riese, Alderperson
SECONDER:	Roger Smith, Council President
AYES:	Smith, Riese, Olson, Abbott, Smith

COMMITTEES, COMMISSIONS AND BOARDS

Water/Wastewater Commission

Date and Time of Next Meeting, Tuesday, January 10, 2023 at 4:00 p.m.

Library Board

Monthly Report

Jennifer was present. She gave the library usage stats. Provided an update on grants and purchases with said grant. Provided an explanation of universal classes being offered after decision at last director's council meeting. Updates on preparations to move to the new library. She also discussed upcoming programs and classes, as well as community activities in which the library has been involved.

Date and Time of Next Meeting, Thursday, January 12, 2023 at 6:00 p.m.

Public Works Committee

Date and Time of Next Meeting, Monday, January 23, 2023 immediately following the Finance Committee Meeting

Personnel Committee

Resolution 5841-2023 (Resolution to Hire Candidate for City Clerk Position)

Unanimous approval of Resolution 5841-2023, hiring Anastasia Gonstead as Mayville City Clerk. 5-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Roger Smith, Council President
SECONDER:	Joseph Riese, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Resolution 5842-2023 (Resolution to Hire Candidate for Comptroller Treasurer Position)

Unanimous approval of Resolution 5842-2023, hiring Angela Runde as City of Mayville Comptroller/Treasurer. 5-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Alderperson
SECONDER:	Jack Abbott, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Resolution 5840-2023 (Approve Authorized Signers on City Bank Accounts)

Resolution to be prepared. Angela Runde and Anastasia Gonstead to replace existing signers, Tracy Nadolski and Sara Decker. Unanimous, 5-0.

City ordinance would need to be reviewed/updated to add Deputy Clerk, Lisa Zimmer.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Alderperson
SECONDER:	Kim Olson, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Date and Time of Next Meeting, Monday, January 23, 2023 immediately following the Public Works Committee Meeting

Public Safety Committee

Date and Time of Next Meeting, Monday, January 23, 2023 at 6:00 p.m.

Finance Committee

Monthly Financial Report and Review of the Bills

No monthly financial report and review of bills due to staffing transition.

Date and Time of Next Meeting, Monday, January 23, 2023 immediately following the Public Safety Committee Meeting

Park Board

Date and Time of Next Meeting, Wednesday, February 1, 2023 at 5:00 p.m.

Planning Commission

Resolution 5836-2023 (Approve Extraterritorial Minor Land Division Town of Theresa Parcel #042-1217-1831-000, Vander Loop)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bob Smith, Alderperson
SECONDER:	Jack Abbott, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

Date and Time of Next Meeting, Monday, February, 13, 2023 at 5:00 p.m.

Community Development Authority

Date and Time of Next Meeting, Wednesday, January 25, 2023 at 6:00 p.m.

Motion to Adjourn. Unanimous, 5-0. Adjourn at 7:32 PM.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Joseph Riese, Alderperson
SECONDER:	Kim Olson, Alderperson
AYES:	Smith, Riese, Olson, Abbott, Smith

ADJOURNMENT

Anastasia Gonstead, City Clerk