

MEETING: LIBRARY BOARD MEETING

PLACE: Mayville Public library, 111 N. Main St. Mayville, WI 53050

Date: January 12, 2023

Time: 6:00 pm

MEETING AGENDA

(A Quorum of Council Members May Be Present)

1. Meeting Called to Order and Roll Call –
2. Public Comment –
3. Approval of Minutes of Previous Meeting –
4. Discussion with Action on City Budget Reports for December 2022
5. Discussion with Action on Payment of Bills for December 2022
6. Discussion with Action on Library Treasurer's Report for December 2022
7. Discussion with Action on Library Director's Reports for December 2022
8. Library statistics for December 2022
 - A. Meetings and Activities:
 1. Update on Monarch Library System/Directors Council
 2. Update on Friends' group activities
 - B. Building:
 - C. Staff/Upcoming Events
 1. Summer Reading planning starts in earnest in January
9. Unfinished Business
 - A. Update on new Library project:
 1. Library Building Project: continued discussion with possible action based on Library Board recommendations
 2. Committee update: community grand opening
 3. Time Capsule update
 - B. Discuss with Possible action: Collection Development Policy
10. New Business –
 - A. Discuss with possible action: selection of new secretary
 - B. Discuss with possible action: room rentals in new library
 - C. Discuss with possible action: Library mission statement
11. Adjournment: -- Discuss with possible action: next meeting February 9, 2023, at 6:00 pm

Jennifer Stasinopoulos

Library Director

**Mayville Public Library Board Meeting
December 8, 2022
Mayville City Hall**

1. The meeting was called to order at 5:59 p.m. by Board President Grant Larson.

Present: Grant Larson, Library Director: Jennifer Stasinopoulos, School District Liaison Carrie Mathison, Geri Feucht, Lisa Neumann, Sue Smith, and Mike Schmidt

Excused Absent: Alderperson Joe Riese

Guests: Kory Krieser, Tom Baade (Integris), Mark Wershay (Zimmerman Architectural Studios).

Kory Krieser of Integris reviewed the new library building project schedule updates and supplements provided to board.

Schedule Update:

1. Updated construction schedule: Schmidt made a motion to amend the original contract with Integris to \$137,500 with the addition of basement. Feucht second. Motion carried.
Foundation walls are continuing with an additional two more pours. Delayed due to supply and some weather. These slight delays puts completion behind two and half weeks.
2. Design update:
 - a. Final FF&E Bid Package results have been received. Kory and Tom reviewed with the board the following bids received: Furniture, Shelving, Automated Lockers, AV, Signage, Appliances and Relocation Services. Schmidt made a motion to accept bids presented. Smith second. Motion carried.
 - b. Donor Wall to be discussed at January 12th library board meeting. The time capsule size was confirmed with board for the (Heritage Composite Cylinder 16" medium time capsule)
 - c. FF&E Coordination/Construction Bulletin #3 will be presented at future meetings.
 - d. Fly Over has been omitted with the cost. Mark, Kory and Tom presented conceptual renderings slides to the board. The slides will be available at the library for the public to review if interested.
3. Procurement Update: Kory updated board on Shop Drawing & Final Coordination for Furniture, AV, Signage and Appliances.
4. Budget Update: Kory presented revised total cost projection at \$12,837,328.
5. Kory shared updates from AT&T. Utility relocation will be in the next few weeks. Teach line updates still are in progress with Monarch IT.

Kory, Tom and Mark exited library board meeting.

2. Public Comment: None

3. Approval of minutes of previous meeting: After review, Mathison made a motion to approve November 10th library board minutes. Schmidt seconded. Motion carried.

4. City Budget Report: After discussion and review Schmidt made a motion and Smith seconded to accept the November 2022 budget report. Motion carried.

5. Payment of Bills: After review, Feucht made a motion and Schmidt second to approve payment of the November 2022 bills. Motion approved.

The totals for November are as follows: General Fund: \$1,503.69 Dodge County: \$1,067.51 Library Trust Fund: \$1,490.08 Total: \$4,061.28. Motion carried.

6. Library Treasurer's Report: Smith gave an updated Treasurer's Report for November. Smith presented the Findorff detailed billing to the board for knowledge and review. Discussion on process of record retention. Smith also presented updated expenditure report for November. After review Schmidt made a motion and Feucht seconded to accept the November Treasurer's Report. Motion carried.

7. Library Director's Report: Jennifer included a Director's Report in the Board Meeting Packet. Jennifer highlighted the cleaning that has been occurring in the library. They have been going through historical documents. Staff and volunteers have been weeding out books. The Waupun Correctional Institution picked up 22 boxes of books. The goal of the library is to have their shelves at 2/3 full, which is the library standards. Jenny and Shelia were acknowledged for their hard work in growing the library programming. Gale courses have been removed from the library's website and soon the Universal Classes will be added.

8. Library statistics for November 22: Jennifer gave update on materials purchased, shipments and received. The large shipment of young adult item will be put in circulation in December.

A. Meeting and Activities: Updates outlined in the Director's report. 12 events held.

1. Monarch Library System and Directors Council updated in Director's report.

2. Update on Friends group activities highlighted in Directors Report. Sue did discuss with Friends about working on the time capsule. They are interested in working on time capsule project. Discussion from board on ideas.

1. Discussion on ideas for opening of new library. Neumann made a motion to develop a committee to design a grand opening for the new library. Smith second. Motion carried.

B. Building: No items to discuss.

C. Staff/Upcoming Events:

1. Jennifer updated the board on the timeline for preparation for tagging for the move to the new location.

After review and discussion Feucht made a motion to accept the Director's report for November. Mathison seconded. Motion carried.

9. Unfinished Business

A. Update on new Library project: Kory presented his project updates. (Top of minutes)

1. Library Building Project: Presented by Kory above.

B. Discuss with possible action: Amend City budget for 2023. Jennifer presented to the board the amended Final 2023 Budget approved by the city council. After review and discussion Mathison made a motion to accept the amended Final 2023 Budget of \$256,295.43 as presented to board. Smith seconded. Motion carried.

C. Time Capsule was discussed by the board above.

10. New Business

A. Jennifer presented original Materials Selection Policy from April 18, 1996 and new draft of Mayville Collections Development (Management) Policy presented to the board. Schmidt made a motion to table the collection development policy. Feucht second. Motion carried.

B. Schmidt made a motion to table the Materials Challenge. Mathison second. Motion carried.

C. Policy for Purchasing was discussed

1. Jennifer purchased a new RFID tag dispenser under the current approved amount. Smith made a motion that another RFID tag dispenser can be purchased up to \$800. Schmidt second. Motion carried.

2. Schmidt made a motion for Library Director to purchase items up to \$500 under Library Director's discretion. Mathison second. Motion carried.

11. Adjournment: -- Discuss with possible action: Next regular Board meeting on January 12, 2023, at 6:00 pm at the library. Schmidt made a motion to adjourn at 7:36 p.m. Mathison seconded. Motion carried. Respectfully submitted by Lisa Neumann for Geri Feucht, submitted on 12/08/2022.



Mayville Public Library
"Building Our Next Chapter"

BUILDING PROJECT UPDATES

January 12, 2023

ITEM		UPDATE	NOTES
1	Construction Update	Findorff Executive Summary	Supplement #1
		Updated Construction Schedule – Tracking with 1 Week	Supplement #2
2	Design Update	Donor Wall – For Discussion	Supplement #3
		Window Batten Thickness – For Action	Supplement #4
		FF&E Coordination / Construction Bulletin #3	
		Brick & Stone Mock Ups	
3	Procurement Update	FF&E – Order Coordination	
		Equipment Plan – No update	
4	Budget Update	Project Budget & Construction Disbursement	Supplement #5
		Findorff Change Order #2 – CB #1 & #2	Supplement #6
5	Utility / Infrastructure Update	Phone & Internet Services – In process with Monarch IT	
		Overhead Utility Relocation – After Backfilling	
6	Site Walkthrough	TBD – Next Board Meeting	

Mayville Public Library Treasurer's Report

December 2022

Partial

MSB Money Market

Dec. 1, 2022	Starting Balance	\$18,619.49		
Dec 23, 22	Grant for Chrome Books		\$3,727.20	
	December Interest		\$4.35	
Dec. 31, 2022	Total Checks/Deposits	\$0.00	\$3,731.55	
Dec. 31, 2022	Ending Balance			\$22,351.04

MSB Money Market Building Fund

Dec. 1, 2022	Starting Balance	\$4,377,940.11		
Dec 5, 2022	Capitol Survey Enterprises	\$1,800.00		
Dec 5, 2022	Integris LLC	\$65,750.00		
Dec 6, 2022	Donations		\$1,154.79	
Dec 20, 2022	Mayville Savings Bank 2 nd Installment		\$5,000.00	
Dec 20, 2022	Findorff & Sons	\$534,758.51		
Dec 20, 2022	Zimmerman Architectural	\$11,611.35		
Dec. 31, 2022	Interest		\$2,681.50	
Dec. 31, 2022	Ending Balance	\$613,919.86	\$8,836.29	\$3,772,856.54

Mayville Savings Bank

Mayville Public Library Memorial Fund

Dec. 1, 2022	Starting Balance	\$44,462.49		
Dec 20, 2022	Dr RG & Sarah Raymond		\$1,100.00	
Dec. 31, 2022	Interest		\$9.87	
	Total Withdrawals/Deposits	\$0.00	\$1,109.87	
Dec. 31, 2022	Ending Balance			\$45,572.36

Stocks - Memorials

	# Shares	12/31/2022 Share Price	Stock Value
Xcel Energy (XEL) NYS	206	70.11	14,442.66
Dominion Energy (D) NYSE	40	61.32	2,452.80

Library Trust Ac(December Rpt only)

Library Trust Account with the City of Mayville

No Number Available

Dodge County Grant Account with the City of Mayville

No Number Available

Total Investments – Partial

\$3,857,675.40

Director's Report: December 2022

Delivered on January 12, 2023

Library Statistics Highlights

- Our circulation in 2022 was up 2408 over 2021, and of the increase, 65 percent was non-librariers' Dodge County circulations.

Monarch System

- The ILS manager for the system requested the dates the library will be closed for the year. Jennifer provided the dates listed below. Please note that in 2022, the Library Board approved the library to be closed on Saturday whenever the library is closed on a Friday or on a Monday. This was done for two reasons: It is hard to ensure full staff coverage on these days due to our small staff size and people wanting to go out of town or be with visiting families on those days, and foot traffic in the library is historically extremely low on these days. The Saturdays we will be closed near another holiday are highlighted in the table.

4/7/2023
4/8/2023
5/27/2023
5/29/2023
7/4/2023
9/2/2023
9/4/2023
11/23/2023
11/24/2023
11/25/2022
12/22/2022
12/23/2022
12/25/2022
12/29/2023
12/30/2023
1/1/2024

- At the end of 2021, I wrote a grant for the Monarch Library System, and the system received \$185,000 for an RFID tagging project, which was the top selection by the libraries who were surveyed. As part of this grant, a few of the libraries are receiving self-check machines, which cost \$7,500 each. Mayville Library is one of the libraries getting a self-check machine through this grant. I was notified in December that we should receive the self-check station within the first 10 weeks of the year.

- Each library must opt-in if they want the banner on their catalog page to be automatically updated. Mayville has opted in.
- A representative of Overdrive presented information about Universal Classes, after which the all libraries present voted to purchase a subscription based on their size. This resource offers twice the number of courses as Gale Courses at a very low cost. Users can begin classes at any time, and they have six months to complete them.

Personnel Activities and Professional Development

- Sheila and Jenny have been developing wonderful programs. Additionally, they are continually assessing how the programming is meeting the public needs. As they want to increase early literacy opportunities, Preschool Storytime will now be presented every week. The evening Preschool Storytime will be on a different day to accommodate staff schedules.
- Rhonda has gone above and beyond by coming in during days the library was closed to empty the book drop. We are looking forward to having more book drops at the new library! Rhonda also shoveled on snowy days during Jennifer's absence.
- Staff have continued cleaning activities in preparation of moving to the new libraries. Old puzzles not circulating and/or missing pieces have been tossed. Boxes in the workroom have been gone through.

Social Media

- In May 2022, we had 809 Facebook page likes (people following our page); at the end of December, we were up to 905. For Instagram, we started with 164 followers and are now up to 177.
- Our reach has increased as well: from 1,209 in May to 2,460 in December on Facebook, and from 78 in May on Instagram up to 164 in December.

Operations and Building

- Due to weather conditions, the library was closed on Thursday, December 23.

Community Activity

- The library was involved again in the Mayville Main Street yearly event, *It's a Wonderful Life*, and for the event we stayed open extra hours. With five Elf Storytimes, two different crafts, a Christmas selfie backdrop, book bingo, and Mrs. Claus meeting with children, the library provided a special stop for a great many people that day! The staff worked very hard to make this well-attended event happen.

Programming

- Staff reported that all through the month they received positive feedback and many Thank-Yous from the public for the programming.
- New programming is planned for the new year: coloring club, monthly movies, a Creativebug craft-along, a winter dance party, and a second homeschool hangout.
- Numbers for December programming:

Event	Targeted Age	Attendance	Comment
It's A Wonderful Life On Main Street Community Event	All Ages	Door-count not possible	Overall event - individual activities counted only
Elf Storytime	All Ages	28	Wonderful Life
Family Photos Photo Booth	All Ages	56	Wonderful Life
Book Bingo	All Ages	42	Wonderful Life
Christmas Crafts	All Ages	111	Wonderful Life
Homeschool Hangout	All Ages	16	
Model Magic Xmas Ornaments	All Ages	12	
Cookie decorating	All Ages	12	
Bead Series Necklace	All Ages	20	
Preschool Storytime AM	Children	2	
Preschool Storytime PM	Children	3	
T3 Tween Sand ornaments	Young Adult	5	
T3 Teen Sand Ornaments	Young Adult	3	
Lego Saturday	All Ages	0	
Cookie Decorating	All Ages	7	
Glass Fill Ornament	All Ages	3	
Lego Club	Children	3	
Family Movie Night	All Ages	8	
Perler Beads	All Ages	5	

Collection Notes

- As weeding has continued, the collections have been shifted. Shifting entails moving many shelves of books to make them more equally spaced.
- All the Science Fiction has now been merged with regular fiction. In some communities where there are many patrons searching for this science fiction is exceedingly popular, it makes sense to separate such a collection. In our community, however, we have discovered that more often specific titles or authors from this genre are looked for, so merging the collections makes more sense.

- Sets of country books have been moved to the general nonfiction area. This change has been made because there other books that relate to the countries in the general children's nonfiction, so now patrons only have to go to one location to find all the juvenile books regarding a specific country.

CIRCULATION (PHYS ITEMS)														
Total Circulation 2022	2429	2362	2,788	2687	2451	2843	2554	2580	2550	2443	2669	2150	30506	
Total Circulation in 2021	1883	1996	2,225	2352	2366	2664	2456	247	2753	2547	2388	1641	28098	
Difference	546	366	563	335	85	179	98	-247	-703	-104	281	509	2408	
Dodge C Non-Lib 2022	566	689	731	757	673	967	751	814	771	741	913	729	9102	
Dodge C Non-Lib 2021	323	694	514	570	598	718	625	819	793	773	555	555	7537	
Difference Rural Circ	243	-5	217	187	75	249	126	-5	-22	-32	358	174	1565	
Interlibrary Loan Borrowed	16	36	30	17	20	11	18	27	17	17	3	3	222	
Interlibrary Loan Lent	22	40	18	22	20	23	20	16	25	24	31	12	273	
Monarch Crossover Borrowing	185	31	-25	124	111	58	66	-84	14	-12	16	-30	N/A	
PATRON COUNT														
Total Registrations	15	10	16	11	71	20	22	18	13	7	14	14	231	
Online registrations	2	1	6	2	1	4	6	5	4	2	1	3	37	
Current number of Patrons in System	3253	3227	3206	3076	3143	3119	3132	3148	3159	3163	3122	3132	N/A	
Online and Digital Resources														
Ancestry.com total retrievals	102	19	0	10	765	0	0	10	8	1	0	0	915	
CreativeBug Views	0	0	0	3	0	0	0	0	3	62	31	111	210	
AttoZ Food America	11	7	8	23	10	0	7	0	18	3	0	3	90	
AttoZ World Foods	29	19	13	12	13	4	13	0	38	9	10	10	160	
AttoZ World Travel	0	0	0	0	1	0	2	0	0	7	0	1	11	
Hoopla Instant Circ	68	84	86	85	68	56	68	70	65	80	71	114	915	
Cost for Hoopla Circ	\$132.33	\$137.05	\$158.43	\$161.32	\$145.81	\$129.20	\$140.36	\$131.82	\$141.17	\$182.73	\$144.62	\$234.51	\$1,839.35	
eBook Overdrive circ	449	406	429	430	410	377	413	412	431	448	366	404	4975	
Audiobook Overdrive circ	289	261	253	254	257	293	295	289	287	294	263	272	3307	
eVideo Overdrive	0	0	0	0	0	0	0	0	0	0	0	0	0	
eMagazines	43	33	66	47	22	7	29	28	58	77	66	58	534	
Gale Course Enrollments/activity	1	4	7	8	2	3	5	5	5	3	3	3	49	
Transparent Languages sessions	0	0	1	0	1	0	0	0	0	0	0	5	7	
INTERNET & WIFI USE														
Computer logins	154	165	216	185	153	183	163	216	135	160	110	89	1929	
Computer session Hours/Min	139:52:00	141:47:00	189:58:00	180:15:00	183:19:00	190:06:00	170:25:00	135:25:00	142:34:00	155:39:00	113:30:00	92:25:00	1835:15:00	
Average Session Min	0:59:00	0:54:00	0:53:00	0:58:00	1:12:00	1:03:00	1:02:00	1:07:00	1:04:00	0:59:00	1:01:00	1:02:00	1:01:10	
WiFi: Total Session Count	286	219	232	258	320	209	437	413	462	363	276	272	3697	
WiFi: Session Time (Hrs)	256.75	195.73	246.16	476.37	610.65	407.73	846.6	677.57	799.98	671.25	441.52	486.27	6115.58	
WiFi: Monthly Unique Visitors	59	63	88	63	76	68	89	91	87	87	80	67	918	
OPAC logins	724	630	688	721	667	598	635	670	624	579	574	498	7608	
Type of New Materials														
	Number Added													
Adults Fiction (F)	72	70	85	72	97	77	47	28	72	51	22	28	721	
Adults Non Fiction (NF)	16	41	33	39	38	24	9	7	19	19	8	8	261	
Young Adults Fiction (YA)	21	5	15	11	10	11	3	4	11	0	0	25	116	
Young Adults Non Fiction	0	1	1	1	1	1	0	0	1	0	0	0	6	
Juvenile Fiction (+)	11	16	23	17	17	21	15	7	5	2	0	1	135	
Juvenile Non Fiction	1	15	5	7	11	29	112	30	5	1	0	6	222	
Easy Non Fiction (E, ER, BB)	3	15	17	21	26	46	20	16	10	26	2	1	203	
Easy Non Fiction	0	0	1	1	0	34	23	12	2	4	0	0	77	
DVD , Blu-Ray & TV Series (AD)	28	14	43	30	25	21	16	15	28	16	19	16	271	
DVD , Blu-Ray & TV Series (JUV)	0	3	8	3	0	4	0	2	6	6	7	0	39	
CD/Music	2	0	4	0	2	0	0	0	0	0	0	0	8	
Audiobooks on CD	3	5	3	1	2	3	1	0	0	0	0	0	18	
Games	0	0	0	0	1	1	0	0	0	0	0	20	22	
Kits and Media	0	3	0	1	0	0	0	0	1	0	0	1	6	
Total	157	188	238	204	230	272	246	121	160	125	58	106	2105	
Note: March WiFi count was only for half a month due to company issues, so the number was doubled as an estimate.														
Note: June WiFi count was lower than actual usage due to content issues that affected collection of statistics.														

Print

The American Library Association's Library Bill of Rights and The Freedom to Read and The Freedom to View Statements [have been endorsed by the Mayville Public Library Board of Trustees] and are a basic tenant governing the selection of materials for the Library.

Scope of the Collection

The primary responsibility of the Mayville Public Library is to serve the citizens of Mayville, but the Library also strives to serve surrounding unlibrariated communities. As funds and space afford, the Library also seeks to support member libraries of the Monarch Library System to serve their communities.

The purpose of the Mayville Public Library is to provide all individuals in its service community with carefully selected materials to aid the individual in the pursuit of education, information, research, pleasure, personal growth, and the creative use of leisure time. The Library collects materials in a wide range of topics, formats, and levels of complexity to meet the needs of its clientele.

change to the current system

Responsibility for Selection

The ultimate responsibility for selecting library materials rests with the Mayville Public Library Board of Trustees, who delegate the management of the collection, including the duty of selecting materials, to the library director. Qualified staff overseen by the director may carry out the responsibility of materials selection and other collection maintenance duties. Their selection of materials is guided by the Library's Mission Statement, budget, scope, selection criteria, and the directives of the collection management policy.

Criteria for Selection

The following list, though not exhaustive, contains the main criteria used for selecting materials:

- Public demand, interest, or need (current and anticipated)
- Contemporary significance
- Factual accuracy
- Authoritativeness; qualifications of author
- Historical or cultural significance to the community
- Critical reviews, publicity, or awards
- Duplication of content in other formats
- Physical format
- Reputation of publisher
- Relevancy to existing library holdings
- Price of item and impact on budget
- Contribution to the diversity and scope of the collection
- Quality of production
- Availability of materials through other libraries in area
- Contribution to balance of treatment of a subject

Material selectors may use a variety of selection aids including but not limited to catalogs, professional review periodicals, newspaper review publications, insights from large book publications, and special reports run on library systems.

An item does not have to meet all criteria to be acceptable, nor is the lack of review or an unfavorable review the sole reason for rejecting an item. Materials are considered based on the work as a whole.

Patron material requests will be considered, and such items will be evaluated using the same criteria as those applied to staff-selected materials.

Gifts and Donations

The Library welcomes gifts and memorials of funds, books, and other materials. The Library reserves the right to keep, sell, discard, or make other appropriate disposal of any donated books or materials.

In general, only materials that are recently produced and in like-new condition will be considered for addition to the collection. However, library staff review all donated materials for potential addition to the library collections. Materials may also be used to help the Friends of the Library hold successful book sales. Funds raised at these sales support the Library in many ways including the Library's Summer Reading Program. Materials that are moldy, dirty, broken, or carry a bad odor will not be accepted.

Collection Maintenance

The Library keeps its collection vital through thoughtful collection maintenance. Selecting new materials is part of the maintenance process, but replacing and withdrawing items are important functions as well. Many of the same criteria are used for the withdrawal of items as are used for selection of new items. On a systematic and continuous basis, the library removes items which are worn, outdated, of little historical significance to the community, or are no longer in demand. This weeding of materials is necessary in order to maintain collection that is useful, accurate, inviting, and easy to navigate.

The "Library and the Family" portion below is from the old Collection Development Policy, but it seems to be better suited (after editing for the current times) for a materials challenge policy. It begins as follows, and it can be found in its entirety in the 1992 policy

Attacks on the library collection are most often justified for the protection of children.

Most parents acknowledge and vigorously defend their own right and responsibility to guide their own children's moral development and thought processes. The Library supports the family in this.

However, some people demand that the library collection exclude difficult or controversial materials from which they wish to shield their own (or somebody else's) children.

DRAFT---Mayville Collection Development (Management) Policy---**DRAFT**

Please Note: We will work through this during the January meeting, and then a final draft will be presented to the board in a following meeting.

Objectives

The Collection Management Policy is intended to provide guidance for the selection and evaluation of materials. The policy supports the Mayville Public Library mission statement and aligns with the ALA Library Bill of Rights. **[these can be linked from the digital form of the document, though a mission statement needs to be approved]**

This following part is in the original, but I am not sure if it is all needed. I believe a short mission statement can summarize much of it, and it does not all relate to the collection (e.g. cooperating with agencies to provide programs)

The Library seeks to satisfy the diverse educational, informational, and entertainment needs its community through the selection, acquisition, organization, and ~~preservation~~ management of library materials, as well as to provide skilled guidance in the use of library resources. The library is directed by the mission statement, the philosophy of selection, and the following objectives:

The Library seeks

- ~~To assemble, preserve and administer, in organized collections, books, and related education, recreational and cultural material, both print and non-print, in order to promote, through guidance and stimulation, the communication of ideas, an enlightened citizenship and enriched personal lives~~ I believe this is redundant and not needed
- To serve the community as a center of reliable information
- To support educational, civic, and cultural activities of groups and organizations
- To facilitate continuing education, both formal and informal, for all ages
- To continually identify community needs, to provide programs, service, and materials to meet such needs, and to cooperate with other organizations, agencies, and institutions which can provide programs, services, or materials to meet community needs and interests
- To encourage child and community literacy
- ~~To stimulate thoughtful participation in the life of the family, the community, the country and the world~~ **I believe this should be taken out because we provide for good citizenship, but we do not focus on stimulating this type of participation.**

Philosophy of Selection

In support of its mission **[to provide people of all ages and backgrounds in Mayville and the surrounding communities free and impartial access to a broad range of information resources and services and to be a hub of lifelong learning, cultural enrichment, and community engagement]**, the Mayville Public Library upholds the right of the individual to secure information, even though the content may be controversial, unorthodox, or unacceptable to others. Materials available in the Library present a diversity of viewpoints, enabling citizens to make the informed choices necessary in a democracy.

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Link to the [American Library Association's \(ALA\) Interpretations of the Library Bill of Rights](#)



Mayville Public Library
"Building Our Next Chapter"

BUILDING PROJECT UPDATES

January 12, 2023

ITEM		UPDATE	NOTES
1	Construction Update	Findorff Executive Summary	Supplement #1
		Updated Construction Schedule – Tracking with 1 Week	Supplement #2
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		Window Batten Thickness – For Action	Supplement #4
		FF&E Coordination / Construction Bulletin #3	
		Brick & Stone Mock Ups	
3	Procurement Update	FF&E – Order Coordination	
		Equipment Plan – No update	
4	Budget Update	Project Budget & Construction Disbursement	Supplement #5
		Findorff Change Order #2 – CB #1 & #2	Supplement #6
5	Utility / Infrastructure Update	Phone & Internet Services – In process with Monarch IT	
		Overhead Utility Relocation – After Backfilling	
6	Site Walkthrough	TBD – Next Board Meeting	



Mayville Public Library
"Building Our Next Chapter"

BUILDING PROJECT UPDATES

January 12, 2023

ITEM		UPDATE	NOTES
1	Construction Update	Findorff Executive Summary	Supplement #1
		Updated Construction Schedule – Tracking with 1 Week	Supplement #2
2	Design Update	Donor Wall – For Discussion	Supplement #3
		Window Batten Thickness – For Action	Supplement #4
		FF&E Coordination / Construction Bulletin #3	
		Brick & Stone Mock Ups	
3	Procurement Update	FF&E – Order Coordination	
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