

## WATER/WASTEWATER MINUTES

JANUARY 10, 2023

The meeting was called to order at 4:00 p.m. by Commissioner Bushke with the following roll call:

Members Present: Alderperson's Smith, Frings, Commissioners, Engel, Pasbrig, Guinn, Lodahl, Bushke  
Members Absent: None  
Others Present: Nichole DeBaker; Courtney Steger

## CITIZEN COMMENTS

None

## CONSENT AGENDA

### **Minutes of December 6, 2022. Water Utility Bills, Wastewater Bills.**

Motion by Alderperson's Frings, second by Commissioner Pasbrig to approve the Water Utility Bills, Wastewater bills for December 6, 2022 and to bring back amended minutes next meeting. Motion passed 7-0.

## WATER REPORT

### **Well & Distribution System Report/Discussion**

Courtney Steger, Utility Director reported:

- Lead disbursement payment December 28<sup>th</sup> for \$14,345.42. We will have until March if any incidental services come up to use the remaining \$156,741.65.
- Meter testing record is in your packet for a property will in question.
- The contract per our last meeting was sent to Napoli Skrolnik for a PFAS retainer in the event we should need it.
- Approvals for our wellhead protection ordinance have been sent to the DNR for review. This has been approved by common council and utility commission and DNR is the final step for full implementation.
- Wednesday, I meet with PSC attorney's as well as ours to discuss finalizing the 'Forever Fund' for lead.
- Main Break-
  - 12/19/22- Marguerite & Easy Street, rectangular break.
  - 12/21/2022- Green Bay & Forest, 2-inch hole
  - 12/30/2022- Wisconsin & Center, circular break
- Water loss for the three totaled 2.5 million gallons.
- Metalcraft loop project phase 1 is set to go to bid early February, well #4 in January, and Alley St early February as well.
- Well #4 has DNR and PSC approvals. We are waiting on Veolia with the well contacts to determine work on the well itself. Construction is set to begin in summer and the system online by fall of '24.

## WASTEWATER REPORT

### **WWTP & Lift station Report/Discussion**

- We are working on 2023 televising lists. We should have a full view of all sewer once 2023 and 2024 televising are completed. We will then have record of all sewer main and can appropriately prioritize repairs. All of the sewer reports done to date are also in our diamond maps system.
- Toxicity testing in 2022 is complete and we are awaiting word from the DNR regarding our full year of testing. 2023 is only scheduled for 1<sup>st</sup> and 3<sup>rd</sup> quarter testing per usual.
- We are working with MSA on layout and SCADA design for our facilities planning project at the plant

**DISCUSSION AND POSSIBLE ACTION REGARDING LIMITED TERN INTERNSHIP OF MORAINE PARK TECHNICAL COLLEGE WATER QUALITY TECHNOLOGY STUDENT INTERNSHIP.**  
Discussion held regarding Moraine Park Technical College Water Quality Technology Student Internship.

No action taken

**DISCUSSION AND POSSIBLE ACTION REGARDING SALE OF SURPLUS UTILITY PROPERTY.**  
Discussion held regarding sale of surplus utility property.

Motion by Commissioner Lodahl, second by Commissioner Pasbrig to declare it excess.

**ADJOURNMENT**

Motion by Commissioner Pasbrig second by Commissioner Lodahl to adjourn at 4:45 p.m. Motion passed unanimously.

Nichole DeBaker, Utility Accountant