

The meeting was called to order at 7:05 PM by Chair Kim Olson with the following roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Kim Olson	Chair	Present	
Bob Smith	Aldersperson	Present	
Roger Smith	Aldersperson	Present	

Also present were Alderspersons Roger Smith and Joseph Riese, Mayor John Guinn, Comptroller/Treasurer Angela Runde, and City Clerk Anastasia Gonstead.

**APPROVAL OF MINUTES**

**Approval of Minutes from January 23, 2023 Meeting**

3-0, unanimous.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Smith, Aldersperson
<b>SECONDER:</b>	Kim Olson, Chair
<b>AYES:</b>	Olson, Smith, Smith

**CITIZEN COMMENTS**

None.

**MONTHLY EMS REPORT**

**Calls for Service**

Report from Director Christine Churchill. They are quite busy and have been doing a lot of work supporting their neighbors as well.

**Training**

Deputy Director Julie Staffin reports, via Zoom. Next few months getting them closer to license renewal. There is more online training and next month a lot with medical control and hands-on training.

**Staffing Update**

Director Churchill reports staffing numbers continue to do well. They have hired Bill Weisenel, who was with them a few years ago. He'll be able to plug and play.

**2022 Annual Report**

Director Churchill reports. There have been over 1,000 runs and expect that trend to continue. Revenue \$561,149, for the new people, when you see their budget was higher than anticipated, so are their revenues. That they go hand in hand. Billing was well over a million dollars last year. Budgeting is difficult in EMS, adjustments are mandatory and they can bill but it does not mean that's how much they will get paid. There are adjustments for Medicare and Medicaid. Some adjustments for private insurance. They are at a point where approximately 70% of their calls fall under Medicare and Medicaid. It's a delicate balance, as their gross adjustments are nearly what their gross revenues are. Director Churchill states she is always open for questions on how that all works.

The bulk of their patients are 50 or older. Service runs by city, over 65% of their runs are in the City of Mayville. Then the report breaks down by runs in other cities.

As far as hospitals, Mayville is surrounded by hospitals, so they go to the hospital that makes the most sense for the needs of that patient. Different hospitals have different services/specialties.

Back when Mayville was the second program in the state to go to AEMT for the advanced level of care, one of the big things they were then able to provide was advanced medications. In the report the biggest things they were able to do was start IVs on their patients, and that is something that the basic EMT service would not be able to provide.

Director Churchill also explained the numbers regarding payments received through tax intercept, as well as outstanding balances that have yet to be collected, and how that factors in. They are still expecting approximately \$80,000 that has not yet been paid by their insurance. Their number of insured patients is going up, which is good for them as payments are getting made. There is also a lot of work that goes into making sure they are paid the maximum amount they can be paid.

Alderman Bob Smith added that collections appear to be staying up, which is beneficial for EMS. Director Churchill agreed.

## **MONTHLY FIRE DEPARTMENT REPORT**

### **Equipment Update**

Assistant Fire Chief Borst reports. The cylinders are the only thing not taken care of last year. They are hoping it will be completed in March. The ladder truck still has hydraulic leaks. They are scheduling yearly tests for the PMs. Still attempting to find a vendor for hose testing. If they have to, they will have their firemen do it. It's a long process that would likely take all summer. They may break even on cost but the vendors are far more accurate.

Alderman Bob Smith inquired if they are rebuilding some of those cylinders. Assistant Chief Borst confirmed they are doing so.

### **Staffing Update**

Chief Marx reports one member retired February 23rd, had 38 years in. The passing of one of their members had a large impact on their staff, believes there will be more retirements coming. They are at 20 members. They did have a new hire. He is approximately 20 years old. He has not yet started his classes yet. They are offered twice a year, so they will have to wait for that to come up, which is likely this fall. Two members are currently enrolled in Firefighter II, and one member enrolled in Driver Operator and Imperial class, and one member enrolled in Emergency Services Instructor class.

They are going to be reviewing their SPS 330, which is their guidebook through the State. Being a municipal fire department, they have to follow that. There were some updates made and they are going to need to do some additional training, as well as succession planning. For example, with a Captain who left, the person who replaces them will need approximately 90 hours of training. That becomes a lot when you have difficulty getting people to show up for fire calls, let alone take on that much additional training. They have some who are ready to do that training, they are trying to keep morale up to keep that moving.

They just had CPS and blood borne pathogens training through EMS, which was fantastic. They are trying to find ways to help out EMS, who are very busy, as they are busy. They are running more calls per person, per year, than ever before. Any time there is a CPS in progress or pulse less, non-breather call, the Police and EMS are automatically dispatched. If Fire is not automatically dispatched, they will have one of the firefighters dispatch to be able to help out EMS. Director Churchill gave the example of imagine an ambulance with two people staffed, if they get a CPR call they need to perform continuous compressions and if they need to move them from the location, having those extra hands respond immediately instead of waiting for a page, it gives the patients the best services we are able to. Chief Marx also added it could be as simple as having someone to drive the ambulance.

Aldersperson Bob Smith inquired if they were able to respond in their personal cars. Chief Marx explained only if they are dispatched, if they just hear the call on the radio they may not.

### **Fire Call Update**

12 Fire calls this year to date. Since the last meeting, two of those calls were EMS calls. One for small of gas, one medical examiner assist, one fire alarm, and one for an elevator rescue call.

Aldersperson Olson inquired on the elevator rescue call. It was explained it occurred at St John's. They got a new elevator and the installation may not have been done correctly, they did not even have keys yet. They did make contact regarding getting a copy, but as of the meeting there is no update on that. They did request it be put out of service until they have the tools to be able to adequately assist. The elevator had tilted and went off track.

## **MONTHLY POLICE DEPARTMENT REPORT**

### **Department Update**

Chief Toellner reported. The police department is at approximately 460 calls for the year, which is on par with last year's call volume. Citizen's Police Academy begins in a few weeks. There are still a few spots open. The officers are currently undergoing in-service training. Had someone just finish up firearms instructor school. This will assist in being able to do in-house training and not have to go out for that. Part-time administrative assistant is on her third week and she is picking up quickly.

For emergency government, Chief Toellner wanted to note that they have an agreement signed and paid for, it was budgeted for, a maintenance plan for all seven sirens. They will take them apart, fix them up, and put them back together, so they are completed before the season starts.

## **ADJOURNMENT**

Motion to adjourn by Aldersperson Bob Smith, second by Aldersperson Olson. 3-0, unanimous. Meeting adjourned at 7:25 PM.

Anastasia Gonstead, City Clerk