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**MEETING:**                **BOARD OF REVIEW**  
**PLACE:**                **City Hall, 15 S. School Street, Mayville, WI**  
**DATE:**                 **May 16, 2023**  
**TIME:**                 **6:00 – 8:00 P.M.**

## MINUTES

1. Call to Order and Roll Call.

Meeting called to order at 6PM by Mayor John Guinn. Present Board of Review Members – Alderperson Kim Olson, Alderperson Roger Smith, Mayor John Guinn, City Clerk Anastasia Gonstead.

Board of Review Members Not Present – Alderperson Jack Abbot and Alderperson Michael Schmidt.

Also present was Allen Sunstrom, Assessor with Associated Appraisal.

2. Confirmation of appropriate Board of Review and Open Meetings notices.

City Clerk Gonstead explains the aforementioned notices have been published in Dodge County Pionier in April 27, 2023 and May 11, 2023. As well as being posting on City of Mayville website, City Hall, Library, TAG Center.

3. Elect Board of Review Chairperson.

City Clerk Gonstead nominates Alderperson Olson for Chairperson, second by Alderperson Smith. No Discussion. Unanimous vote in favor, Alderperson Olson elected Chairperson.

4. Elect a Vice-Chairperson for Board of Review.

Aldersperson Olson nominates Aldersperson Smith for Vice-Chairperson, second by Mayor Guinn. No Discussion. Unanimous vote in favor, Aldersperson Smith elected Vice-Chairperson.

5. Verify that a member has met the mandatory training requirements.

Training taken by Aldersperson Olson and Mayor Guinn. City Clerk Gonstead completed training this month, affidavit of training on file.

6. Approve Minutes from October 20, 2022 Board of Review meeting.

Motion to approve by Aldersperson Olson, second by Aldersperson Smith. No discussion.

Unanimous vote, motion carries.

7. Review City Assessments/Objections, with Possible Action, to 2023 Assessments, per Chapter 70 of WI Stats.

None.

8. Certify Assessment Roll.

Certified by City Clerk Gonstead, book signed.

9. Adjournment.

Motion to adjourn at 8:00 PM by Aldersperson Smith, second by Aldersperson Olson.

Unanimous vote, motion carries. Meeting adjourned at 8:00 PM.

Respectfully Submitted,

Anastasia Gonstead  
City Clerk

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