

The meeting was called to order at 7:00 PM by Mayor John Guinn with the following roll call:

Attendee Name	Title	Status	Arrived
Joseph Tillmann	Aldersperson	Present	
Kenneth Neumann	Council President	Present	
Jack Abbott	Aldersperson	Present	
Kim Olson	Aldersperson	Present	
Michael Schmidt	Aldersperson	Present	
Roger Smith	Aldersperson	Present	
John Guinn	Mayor	Present	

Also present was City Clerk Anastasia Gonstead.

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN COMMENTS

None

CONSENT AGENDA

Explanation of Consent Agenda uses by Mayor Guinn. No request to remove any of included items from the consent agenda. Motion to adopt/approve by Mayor Guinn, second by Aldersperson Smith. Motion carries unanimously, 6-0.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt, Smith

Approve the Minutes of the May 4, 2023 Special Common Council Meeting

Approve the Minutes of the May 8, 2023 Common Council Meeting

Approve the Minutes of the May 11, 2023 Special Common Council Meeting

Approve the Minutes of the May 22, 2023 Special Common Council Meeting

Approve Operator's Licenses for the Following:

Logan M Arroyo, of Mayville, WI, Joel T Bertrand of Mayville, WI, Travis J Block of West Bend, WI, Kathleen A. Braeutigam (ne. McKeown) of Mayville, WI, Charles T Brockhaus of Menomonee Falls, WI, Joanne A Brockhaus (ne. Metke) of Menomonee Falls, WI, Connie L. Budahn (ne. Schrab) of Mayville, WI, Larry J Budahn of Mayville, WI, Cheyenne L Calaway, of Mayville, WI, Jill A Christian (ne. Voss) of Theresa, WI, Lori A Collien (ne. Schellpfeffer) of Mayville, WI, Mary L Danner (ne. Campton) of Horicon, WI, Brenna L Fehring of Iron Ridge, WI, Johanna M Fink (ne. Kasch) of Iron Ridge, WI, Evelynne Hasseldeck (ne. Leamer) of Mayville, WI, Bradley J Haugland of Mayville, WI, Jeri-Lynn B. Heintz (ne. Livingston) of Theresa, WI, Celia Garcia Hernandez of Mayville, WI, ChallaMai R. Hight of Iron Ridge, WI, Danielle L Hight of Mayville, WI, Christina M. Hilber (ne. Keller, ne. Apfelbeck) of Mayville, WI, June A Hill (ne. Harris) of Mayville, WI, Adam M Janssen of Mayville, WI, Tyia L Kemnitz (ne. Richter) of Neosho, WI, Faith E Kierzek of Mayville, WI, Christine A Kleinert (ne. Alioto) of West Bend, WI, Gwendolyn E Kolesari of Theresa, WI, Dawn M Kollmansberger (ne. Schaefer) of Mayville, WI, Victoria A Konstanski of Mayville, WI, Kelly L Lepple (ne. Riege) of Juneau, WI, Sinajah L Logston of Mayville, WI, Sherri L Magdic (ne. Marich) of Mayville, WI, Don M Mandick of Allenton, WI, Michael G Marrese of Lomira, WI, Trinity P Matthes of Mayville, WI, Keyna L Nuoffer (ne. Rowe) of Hartford, WI, Annette L O'Donnell (ne. Mertes)

of Theresa, Kimberly A Palmer (ne. Buerger) of Mayville, WI, WI, Donna L Perrotto (ne. Davies) of Mayville, WI, Jennifer A Powell (ne. Neumann) of Mayville, WI, Andre J Pruess of Mayville, WI, Kendall M Ripple (ne. Gourlie) of Mayville, WI, Jessica M Ryan of Theresa, WI, Aria J Schabel of Horicon, WI, Ashley M Schaefer (ne. Duley) of Mayville, WI, Brian T Schaefer of Mayville, WI, Tina M Schrab (ne. Justman) of Mayville, WI, Connie L Steger of Theresa, WI, Melissa S Thieme (ne. Lischka) of Mayville, WI, Briena L Thompson of Horicon, WI, Shayna L Vick (ne. Hess) of Horicon, WI, Russell R Wagner of Mayville, WI, Vera L Wandling (ne. Ward) of Beaver Dam, WI, Pamala D West (ne. Samples) of Hustisford, WI, Lynan C Wiese (ne. Van Norman) of Mayville, WI, Suzanne Wilderman (ne. Skidmore) of Mayville, WI, Matthew J Winchell of Mayville, WI, Eve M. Zander of Mayville, WI, and Fred M Zubke of Watertown, WI.

Approve Temporary Class "B" Retailer's License for Mayville Audubon Days

(September 15, 16, and 17, 2023 at Fireman's Park, 475 Park Road, Mayville, WI)

Resolution 5871-2023: Action on 2023-2024 Liquor and Fermented Malt Beverage Renewal Licenses

Resolution 5876-2023: Appointments to Library Board

Resolution 5877-2023: Appointment of Sikich as Temporary Interim City

Comptroller/Treasurer

REPORT OF OFFICERS

Mayor

Monthly Mayor's Report

Mayor Guinn expresses how busy City Hall has been. He states how impressed he is with the caliber of employees the City of Mayville has, that they continue implementing meaningful changes. He explained that with the on boarding of additional Deputy Clerk, Christine Coulter, she was able to provide assistance in an immediate need the city had - payroll and hr. Mayor Guinn explained he and City Clerk Gonstead recently attended Local Government 101 put on by the League of Wisconsin Municipalities, where they went over best practices for meetings and budget. He suggested all our elected officials attend. City Clerk Gonstead informed the Council there are still available dates for this year, including one remotely. Asked that anyone interested let her know.

Mayor Guinn explained Nichole DeBaker, Utilities Accountant, has been assisting the City with in-house Comptroller/Treasurer duties, working closely with Sikich while we are locating a replacement Comptroller/Treasurer. Asked that the Council consider recognizing her as such.

Mayor Guinn explained Baker Tilly will be at committee meetings later in the month to provide the 2022 City of Mayville financial audit results. He explains he has seen it and there are many reoccurring concerns from previous years. Mayor Guinn went over his current 8-point plan. He also stated the MSA Professional Services will also be presenting at committee meetings later this month with an engineering proposal.

Mayor Guinn informed Council that the State has passed revenue sharing, and it is the largest increase since the 1970's. More information will be forthcoming.

Mayor Guinn discussed how he went to former Mayville Police Officer, Bob Trevarthen's, funeral a few weeks ago. He saw the outpouring from the community and law enforcement. He suggested designating a portion of John Street to be Officer Bob Trevarthen Memorial Way.

Clerk Report

Monthly City Clerk's Report

- Liquor License / Operator License renewals have been keeping us busy. After tonight's meeting, our office will be working hard to generate the physical licenses and get them out to the respective parties.
- Christine Coulter, our new deputy clerk, is onboard and has been a tremendous asset to the City already. Her knowledge base with payroll and HR matters has had an immediate impact on helping keep things moving smoothly with the departure of Comptroller Runde.
- Some trainings are coming up (Clerks, Treasurers, and Financial Officers Institute in June and year one of UWGB Clerk's Institute in July). I am also looking to League of WI Municipalities and Wisconsin Municipal Clerk's Association for additional trainings for myself and both deputy clerks. As we are all relatively new, I'd like to take advantage of what is available to us to ensure we are working efficiently and effectively in our respective roles.

Comptroller/Treasurer Report

Monthly Comptroller/Treasurer's Report

None, with the departure of Comptroller/Treasurer Runde.

Audit Presentation from Baker Tilly

None, will be occurring at June 26, 2023 Finance Committee of the Whole meeting.

COMMITTEES, COMMISSIONS AND BOARDS

Water/Wastewater Commission

Resolution 5873-2023: Approval Of Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Environmental Improvement Fund

Mayor Guinn read resolution into record. Motion to approve by Alderperson Schmidt, second by Alderperson Abbott. No discussion. Roll vote, motion carries unanimously, 6-0.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt, Smith

Resolution 5874-2023: Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the Safe Drinking Water Loan Program

Resolution read into record by Mayor Guinn. Motion to approve by Mayor Guinn, second by Alderperson Schmidt.

Discussion: Alderperson Smith asks why there is a delay between paying and getting reimbursed. Tammy Hampton, from Kunkel, was present to answer questions. She explained the applications to the DNR are due June 30, 2023, then they have a final funding list. Later in the spring DNR closes on loans and they find out what principal forgiveness will be given. Alderperson Smith inquired if there is any doubt we would receive any of that. Ms. Hampton explained she did not have any doubts, that the City of Mayville will receive something. Alderperson Olson asked for clarification, that we will not know by the time the application is

due at the end of June. Ms. Hampton explained that is correct, however, historically speaking the DNR has been able to reimburse whomever applied for the program.

Roll vote, motion carries unanimously, 6-0.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt, Smith

Resolution 5875-2023: Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the Clean Water Loan Program

Mayor Guinn read resolution into record. Motion to approve by Mayor Guinn, second by Alderperson Abbott. No discussion. Roll vote, motion carries unanimously, 6-0.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt, Smith

Date and Time of Next Meeting - Wednesday. July 5, 2023 at 4PM

Library Board

Monthly Library Report

Jennifer Stasinopoulos, Library Director, reports. She provided an update on the status of the building of the new library, plans to open doors in October remain on track. The library is still taking ideas for the time capsule, asks public to come in with their ideas. In addition to mailings to local businesses for the summer reading program, she has done call outreach as well. Although this process is time consuming, it is productive and builds relationships with area businesses. Director Stasinopoulos applauds the work of her staff, they do many things with their limited time. Director Stasinopoulos reports that entertainers are secured for the summer reading program. Flyers are available and in the City Hall vestibule. She reminds everyone that these programs are free to community members. Also, the library has expanded their pass offerings - including Audubon Schlitz, Fond du Lac Children's Museum, and more.

Date and Time of Next Meeting - Thursday, July 13, 2023

Public Safety Committee

Discuss, with Possible Action, the Operator's License Application of Travis J Warriner-Towers of Horicon, WI

City Clerk Gonstead explains that due to the criminal background check by the Mayville Police Department, both her office and the police department are recommending the application for an operator's license made by Travis Warriner-Towers be denied. That City ordinance require this still be put on a Common Council agenda for discussion/consideration. She explained he was mailed a letter informing him of this and giving him the date and time of this meeting to appear and appeal our recommendation. Mr. Warriner-Towers has failed to respond or appear.

Council decides no action is needed, the application is denied, as recommended.

Date and Time of Next Meeting - Monday, June 26, 2023 at 6PM

Personnel Committee

Date and Time of Next Meeting - Monday, June 26, 2023, Immediately Following Public Safety Committee

Finance Committee

Resolution 5872-2023 Approve Transfer of Funds to Mayville Audubon Days, Inc.

Motion to approve by Mayor Guinn, second by Alderperson Abbott. Discussion: Alderperson Olson expresses she wishes Kristin Schaefer, of Audubon Days, was here to discuss. Inquired if they should hold back some money as seed money, in case anything happens to the event. Alderperson Neumann agrees this is an important point. Mayor Guinn read parts of the User Agreement which indicates the money would come back to the City under a variety of circumstances in which the money would be returned to the City. Roll vote taken:

Alderperson Abbott - Yes/Aye
Alderperson Olson - Yes/Aye
Alderperson Neumann - No/Nay
Alderperson Smith - Yes/Aye
Alderperson Schmidt - Yes/Aye
Alderperson Tillmann - Yes/Aye

Motion carries.

RESULT:	APPROVED [5 TO 1]
AYES:	Tillmann, Abbott, Olson, Schmidt, Smith
NAYS:	Neumann

Discuss, with Possible Action, Caselle Software Conversion Update

Mayor Guinn explains he has been conversing with Civic Systems. He explained that, prior to her departure, former Comptroller/Treasurer Runde was able to secure dates in August to get all our upgrades and modules in place. They will be tuning into the audit review at the end of the month. He also added that Civic Systems now offers a cloud version, which would put the onus on Civic Systems to keep the program updated. Alderperson Abbott inquired if there is a cost involved. Mayor Guinn stated he is getting that information together and will bring it back to Council when he has further information.

Alderperson Smith inquired why Civic Systems is not able to provide that with our server. Mayor Guinn explained because the server is on premise. We have to be responsive to their information. There are also additional licensings. He is getting information from Civic Systems regarding the cloud option.

Alderperson Abbott asked if Civic Systems owns Caselle. Mayor Guinn stated that is correct, Caselle is a product of Civic Systems. Alderperson Abbott asked if Baker Tilly is included in that. Alderperson Olson stated they used to be a sister company years back, but had split off.

Review, with Possible Action, Server Upgrade

City Clerk Gonstead explained this is a reoccurring item that has just been continually tabled the last few months. Clarified the issue with WiseGuy IT providing a work station when it should have been a server. That the new server has been in-house for a while now, as it was needed to continue with the Caselle/Civic Systems upgrade. Mayor Guinn stated the difference in cost can be determined and disseminated to Council

Date and Time of Next Meeting - Monday, June 26, 2023, Immediately Following Personnel Committee

Public Works Committee

Date and Time of Next Meeting - Monday, June 26, 2023, Immediately Following Finance Committee

Parks/Rec/TAG Center Commission

Date and Time of Next Meeting - Wednesday, July 5, 2023 at 6PM

Planning Commission

Date and Time of Next Meeting - Monday, July 10, 2023 at 5PM

Community Development Authority

Discuss, with Possible Action, Recommendation to Approve Funding, Up to \$6,000, for Holiday Lights

Mayor Guinn explained CDA has funding currently for facade grants. If the Council approves the \$6,000 funding, it would be reallocated from facade grants to the holiday lights. Alderperson Olson inquired if it has to come out of that source.

Motion by Alderperson Neumann to approve up to \$6,000 for holiday lights. City Clerk Gonstead asked for clarification, that this would be from CDA's facade grant expenditures. This is confirmed. Second by Alderperson Tillmann. Roll vote taken. Motion carries unanimously, 6-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kenneth Neumann, Council President
SECONDER:	Joseph Tillmann, Alderperson
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt, Smith

Date and Time of Next Meeting - Wednesday, June 28, 2023 at 6PM

Communications Committee

Date and Time of Next Meeting - Monday, June 19, 2023 at 4PM

ADJOURNMENT

Motion to adjourn at 7:42 PM made by Mayor Guinn, second by Alderperson Abbott. Motion carries unanimously, 6-0.

Anastasia Gonstead, City Clerk