

The meeting was called to order at 7:00 PM by Mayor John Guinn with the following roll call:

Attendee Name	Title	Status	Arrived
Joseph Tillmann	Aldersperson	Present	
Kenneth Neumann	Council President	Present	
Jack Abbott	Aldersperson	Present	
Kim Olson	Aldersperson	Present	
Michael Schmidt	Aldersperson	Present	
Roger Smith	Aldersperson	Excused	
John Guinn	Mayor	Remote	

Also present were Deputy Clerk Jacqueline Schonasky and City Clerk Anastasia Gonstead.

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN COMMENTS

Bill Linzenmeyer of 1122 Valley Street asks for approval to make his citizen's comment under Planning, Item #2 - Discuss, with Possible Action, Recommendation to Vacate Northern Portion of Leona Street Right of Way. No objection from Council members.

CONSENT AGENDA

Mayor Guinn if anyone would like any of the Consent Agenda items moved to be discussed later in the meeting. No requests. Motion to adopt Consent Agenda by Ald. Abbott, second by Ald. Schmidt. No discussion. Motion carries, 5-0.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jack Abbott, Aldersperson
SECONDER:	Michael Schmidt, Aldersperson
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt
EXCUSED:	Smith

Approve the Minutes of the May 30, 2023 Special Common Council Meeting

Approve the Minutes of the June 12, 2023 Common Council Meeting

Approval of May 2023 Payment Report and Payroll Register

Approve Operator's Licenses for the Following:

Natasha K Bertel of Mayville, WI, Kelly L Brummond (ne. Marx) of Mayville, WI, Lorie A Figel (ne. Steinbach) of Mayville, WI, Karen F Graf (ne. Peters) of Theresa, WI, Anne M Helmbrecht of Mayville, WI, Paige A Persha of Mayville, WI, Mark F Peterson of West Bend, WI, Taylor M Puls of Mayville, WI, William A Rohleder of Lomira, WI, Norma B Rodriguez of Cambria, WI, Susan E Soderman of Mayville, WI, John F Sommers of Mayville, WI, Anna I Trost of Mayville, WI, Henry Vargas Vargas of Mayville, WI, Kaila L Werner of Mayville, WI, and Deborah J Willis (ne. Miller) of Mayville, WI.

REPORT OF OFFICERS

Mayor

Monthly Mayor's Report

Mayor Guinn reports. Sikich has been actively engaged with day-to-day financial affairs and guidance to staff moving forward in the interim. Monthly invoice came in below paygrade for Comptroller/Treasurer roll. Commends Dept. Heads for their can-do attitude. Kudos to Utilities Accountant Nichole DeBaker for being in-house contact point for Sikich in this transition period. Kudos to Clerk Gonstead for setting forth policy and procedure and taking lead on administrative matters. Kudos to Deputy Clerks Coulter and Schonasky for the hard work they have been doing. City Hall has been operating without a Comptroller/Treasurer and it has been trying. We now have two candidates, who both will be interviewed on July 24th by Council members.

Budget season is approaching. Beginning in earnest in August. Information to be disseminated to Dept. Heads at the end of this month.

Revenue Sharing Plan, Act 19. Over 25% more will be coming to Mayville.

August 31st will have a Cyber Security Audit by State and Federal agency. Results will be reported to the public. Ald. Olson inquires if the Cyber Security Audit is this something cities and villages normally do. Mayor Guinn explained it is, offered from State of Wisconsin. They will see where shortfalls are, look into grants to help pick those up. It is also of no cost to the City for them to perform.

Clerk Report

Monthly City Clerk's Report

City Clerk Gonstead reports. This month, my office has been working on clean up and training. Earlier this month I attended the Clerks, Treasurers, and Financial Officers Institute put on by the League of Wisconsin Municipalities. This event had valuable training sessions and legal updates. As well as examples various procedures from other municipalities. Their elections update will prove to be helpful this upcoming year, as it will be a busy elections season. We are taking time to look at the process as it currently is to ensure it operates as smoothly as possible come election season. Clerk's Institute starts next week. It will be a week long of virtual classes. I look forward to the training I will receive from this opportunity.

Deputy Coulter has been working hard to clean up and put order to the personnel files. With the anticipated Caselle upgrade in August, it should streamline some of the payroll functions. We anticipate to be able to set forth some process and procedures to make onboarding and outboarding more consistent throughout the City.

Deputy Schonasky has been tackling quite a bit of long neglected filing to ensure our files are in good shape and no information is lost.

Additionally, we have been working on streamlining processes to save time and make sure all the departments are on the same page. As well as updating some of our permits/applications. Some are already available on the City website - such as the operator's license.

I have also located a Wisconsin Elections Commission Subgrant that will aid us in moving from a ".com" to a ".gov". It appears that in the future, this may become a requirement from the Wisconsin Elections Commission to ensure better elections communications security. I have

been working with our IT contractors to get this going, as there is money on the table to cover the IT costs through this subgrant. We are also pursuing this at a time that we would have ample time to get the word out once the switch happens and have any communications to former emails forwarded for a few months.

COMMITTEES, COMMISSIONS AND BOARDS

Water/Wastewater Commission

Date and Time of Next Meeting: Tuesday, August 1, 2023 at 4PM

Library Board

Monthly Library Report

Director Jennifer Stasinopoulos reports. Working on packing for the upcoming move. Progress update on new building. Lucas Almas working on digitizing City videos.

Two grants were secured for continuing education. She and two employees attended ALA conference in Chicago. Gave run down of what they were able to focus on at the conference and items they were able to obtain. New page starts in July. Always hire high school kids for this role, helps to build their resume.

Rundown of programs that occurred and what is upcoming in July.

Library getting A-Z database.

Passes added to collection: MKE domes, WI Hist Society, Children Museum of FDL, Schlitz, Horicon Aquatic Center.

Date and Time of Next Meeting: Thursday, July 13, 2023 at 6PM

Public Works Committee

Date and Time of Next Meeting: Monday, July 24, 2023, Immediately Following Personnel Committee

Personnel Committee

Date and Time of Next Meeting: Monday, July 24, 2023, Immediately Following Public Safety Committee

Discuss, with Possible Action, Sitting Term Limits for Mayor and Alderperson Positions

Added to agenda by Ald. Neumann, led discussion. Looking to have a healthy conversation of term limits and what we can do to get new people to join in for City government. More of an awareness, to talk about and have a conversation about. Ald. Olson points out she is in favor of term limits. She wants to inform the public, if anyone is interested in any of these positions, please let the City Clerk know. Turnover is good some times.

Mayor Guinn inquired if Ald. Neumann has given any thought in terms of number of years of service. Ald. Neumann explained his initial thought was two consecutive two year terms, for Mayor and Alderpersons.

Ald. Olson pointed out the problem this City has is getting people to step up to the plate.

Mayor Guinn inquired if there was a specific motion Ald. Neumann wished to make tonight on this. Ald. Neumann stated he did not. Mayor Guinn expressed that this should go to committee, get ideas together, bring it back to Council.

Motion by Ald. Neumann to refer this to Personnel Committee. Second by Ald. Tillmann. No discussion. 5-0, motion carries.

RESULT:	RECOMMENDED TO PERSONNEL COMMITTEE [UNANIMOUS] Next: 7/24/2023 6:00 PM
MOVER:	Kenneth Neumann, Council President
SECONDER:	Joseph Tillmann, Alderperson
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt
EXCUSED:	Smith

Public Safety Committee

Date and Time of Next Meeting: Monday, July 24, 2023 at 6PM

Finance Committee

May 2023 Budget Status Report

Mayor Guinn pointed out Ald. Smith was not present to discuss this item, suggested tabling matter to next Council meeting. No objection from Council.

Review, with Possible Action, the Current Monthly Costs for Sikich Services

Mayor Guinn stated we have received the invoice for Comptroller/Treasurer services from Sikich. Ald. Abbott agreed it did appear to come in below what was expected, but that is not to say it won't change. May not be a bad idea to keep them on, but that would be our next item for discussion. Mayor explained he and Nichole DeBaker meet with the Sikich accounting team each Wednesday afternoon. Learning our practices, shadowing Ms. DeBaker as she goes through reconciliation and helping her to improve the process. We hope to have Sikich appear via Zoom so you can ask questions in the coming months.

Ald. Neumann asked if a hard copy of the invoice was available. Clerk Gonstead indicated she did not have one at the meeting, but could pull it up via the email sent to the Alderpersons. Ald. Neumann explained he remembers it is three lines. Clerk Gonstead confirmed the bill was not itemized and was solely for the Comptroller/Treasurer Services. Ald. Neumann expressed concerns of not getting the cost estimate for services, as Mayor indicated he would provide back in June. Mayor Guinn clarified that the City has not received an invoice for special audit costs yet.

Ald. Neumann inquired of Mayor Guinn - Who authorizes that time? Who holds the purse string for when we will bring them in and utilize them? Mayor Guinn explained we reach out to them and ask for assistance as needed. Trying to be as self-sufficient as possible, Ms. DeBaker is doing a fantastic job doing most we can in-house, yet recognizing they are the financial experts. When we go into the weeds, we call.

Discuss with Possible Action, Terminating or Seeking Further Relationship/Partnership with Sikich

Ald. Olson inquired if we still need this relationship, if the investigation is complete. Mayor Guinn explained we are at the tail end, tying up loose ends on CDA funding. Reviewing to ensure the organization is funded properly and we are following proper procedures as laid out by Department of Revenue. Once it's done, results will be made available to the public and the Council.

Ald. Abbott stated the City has no idea where we are as far as invoicing, time spent by Sikich on this matter. Mayor Guinn stated we have not yet, surprisingly. As former Comptroller/Treasurer Runde pointed out months ago - Sikich had not been spending a lot of time on matters, as so much of the data was muddled and unable to be worked through. His hopes are that there will be a sense of relief that it is not an astronomical cost.

Motion by Ald. Neumann to send a "Do Not Exceed" of \$4k per month, to Sikich. He further explained with the additional help hired, the City should not need as much help from Sikich. City Clerk Gonstead clarified that the newest hire handles payroll and HR, functions that were previously added on the Comptroller/Treasurer roll, but not functions that we would have engaged with Sikich to assist with. She further pointed out that Utilities Accountant, Nichole DeBaker, has the most experience of any City employee with our accounting system and she has been the in-house contact. Ald. Neumann reiterated his motion. City Clerk Gonstead asked for clarification if that was just pertaining to Comptroller/Treasurer services. Ald. Neumann provided that was correct. Second by Ald. Olson.

Discussion: Mayor Guinn stated he does not feel this motion is in order. Before, the City entered into the contract with Sikich, he does not believe the City can change terms of the contract after.

Ald. Abbott suggested amending the motion to put an end time on the time the City engages their services. He explained the City could be hiring someone new soon for Comptroller/Treasurer, feels it would they be advantageous to the new person to have this support. Ald. Neumann inquired what was the contract we engaged them for. City Clerk Gonstead clarified a resolution was passed that appointed Sikich as the Interim Comptroller/Treasurer for three months, it started in June, the City would be approximately halfway through at this point.

Roll vote taken:

Ald. Neumann - Aye

Ald. Olson - Aye

Ald. Schmidt - Nay

Ald. Tillmann - Aye

Ald. Abbott - Nay

3-2, motion carries.

RESULT:	APPROVED AS AMENDED [3 TO 2]
MOVER:	Kenneth Neumann, Council President
SECONDER:	Kim Olson, Alderperson
AYES:	Tillmann, Neumann, Olson
NAYS:	Abbott, Schmidt
EXCUSED:	Smith

Date and Time of Next Meeting: Monday, July 24, 2023, Immediately Following Public Works Committee

Parks/Rec/TAG Center Commission

Date and Time of Next Meeting: Wednesday, August 2, 2023 at 6PM

Planning Commission

Resolution 5878-2023: Approve Certified Survey Map for Parcels #251-1216-2422-071 and 251-1216-2422-069, N. German Street and Washington Street

Resolution read in. Certified Survey Map passed to Council for review. Motion to approve by Ald. Tillmann, second by Ald. Neumann. No discussion. Roll vote:

Ald. Tillmann - Aye
Ald. Neumann - Aye
Ald. Olson - Aye
Ald. Schmidt - Aye
Ald. Abbott - Aye
5-0, motion carries.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Tillmann, Alderperson
SECONDER:	Kenneth Neumann, Council President
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt
EXCUSED:	Smith

Discuss, with Possible Action, Recommendation to Vacate Northern Portion of Leona Street Right of Way

Bill Linzenmeyer, 1122 Valley Street, speaks - His property (north side) attached to Leona St. Speaking on behalf of Dean and Heather Jett, as well, who also have property that borders part of Leona St. They have been to a couple of committee meetings (Planning Commission). Feels this matter went fast through those meetings. They have concerns and questions that still aren't answered. They are the "little people" who are concerned. There are City officials they have talked to regarding the proposed plans we have seen. They vehemently oppose the vacation of the proposed portion of Leona St, as well as the private driveway. Explained the Council members be shown a map, take a hard look at that map. There is much more discussion that needs to be had on this. They are expressing our right to oppose this.

Ald. Olson asked for a clarification on border, Mr. Linzenmeyer provided and added he thinks that's a lot of the problem. They talk about it one month, need reminders the next. Everything seems to be fast tracked. Added they can oppose this through legal avenues, letting that be known now.

Mayor Guinn stated he wanted to add he intends to reach out to Ald. Tillmann. Wants them both to go out to site, take a look at this, draw on Ald. Tillman's professional expertise. He wants to see if we can't formulate a solution that will work for everyone involved. Told Mr. Linzenmeyer he would be following up with him next week, if that is okay. Mr. Linzenmeyer confirmed it was.

No action taken today, will have to come back to Council. No objection from Council members.

Discuss, with Possible Action, Recommendation from Planning Commission to Provide Sanitary and Water Services from Road Right of Way for Letkewicz Property in the Riverknoll Industrial Park

Mayor Guinn stated he can address this item. In 2021, prior administration sold a lot to Mr. Letkewicz. As an incentive on the sale, City agreed to provide these services. We are tied having to do this. Suggests Council reopen TID in that area for incentives. Will work with Ehlers to do so, if that is what is agreed. Ald. Olson and Ald. Neumann both expressed sentiments that the City has already signed up for this and has to follow through with the agreement.

Ald. Olson inquired, if/when the City reopens this TID, could this be billed to it. Mayor Guinn stated there may be a way to do that. Walk a thin line, will need to engage Ehler's.

Motion by Ald. Olson to approve the aforementioned agreement and take the money out of the general fund, second by Ald. Neumann. No discussion. Roll vote taken:

Ald. Olson - Aye

Ald. Neumann - Aye

Ald. Schmidt - Aye

Ald. Tillmann - Aye

Ald. Abbott - Aye

5-0, Motion carries.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kim Olson, Alderperson
SECONDER:	Kenneth Neumann, Council President
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt
EXCUSED:	Smith

Date and Time of Next Meeting: Monday, August 14, 2023 at 5PM

City Clerk Gonstead explained at today's Planning Commission meeting they agreed to move the regular meeting date and time to the third Tuesday of each month at 5PM. Next meeting will be Tuesday, August 15, 2023 at 5PM.

Community Development Authority

Resolution 5879-2023: Appointment of Laangela Sheri Davis to Community Development Authority Committee

Resolution read in. Motion to approve by Ald. Abbott, second by Ald. Tillmann.

Discussion: Ald. Neumann pointed out to the public, we are short. If you are interested reach out. Ald. Olson inquired if Ms. Davis is in agreement with this appointment. City Clerk Gonsted explained Ms. Davis applied for this opening.

Roll vote taken:

Ald. Abbott - Aye

Ald. Tillmann - Aye

Ald. Schnmidt - Aye

Ald. Neumann - Aye

Ald. Olson - Aye

5-0, motion carries.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Tillmann, Alderperson
SECONDER:	Kenneth Neumann, Council President
AYES:	Tillmann, Neumann, Abbott, Olson, Schmidt
EXCUSED:	Smith

Date and Time of Next Meeting: Wednesday, July 26, 2023 at 6PM

Communications Committee

Date and Time of Next Meeting: Monday, July 17, 2023 at 4PM

ADJOURNMENT

Motion to adjourn at 7:53 PM by Ald. Olson, second by Ald. Schmidt. 5-0, motion carries.

Meeting adjourned at 7:53 PM

Anastasia Gonstead, City Clerk