



**CITY OF MAYVILLE COMMUNICATIONS  
COMMITTEE  
REGULAR MEETING AGENDA  
MONDAY, AUGUST 21, 2023 – 5:00 PM  
CITY HALL**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

1. Approval of Minutes from July 17, 2023 Meeting

**IV. CITIZEN COMMENTS**

*Citizen Comments are to be kept to a maximum of five minutes per speaker unless the chairperson allows an extension of time. Each citizen is to make comments at the podium after stating name and address. Each citizen may comment only one time per public hearing / meeting.*

**V. OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION**

1. Discuss, with Possible Action, Which Vendors/Website Services to Explore Further

**VI. ADJOURNMENT**

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact City Hall at least one (1) business day prior to the meeting.



## **CITY OF MAYVILLE COMMUNICATIONS COMMITTEE - MINUTES**

### **I. CALL TO ORDER AND ROLL CALL**

Meeting called to order at 4:05 PM by Chairperson Lodahl. Roll call:

Ald. Roger Smith – Present

Keith Lodahl – Present

Lisa Neumann – Present

Margie Sather – Present

Alex Jones - Absent

### **II. PLEDGE OF ALLEGIANCE**

### **III. APPROVAL OF MINUTES**

#### **1. Approval of Minutes from April 17, 2023 Meeting**

Motion to approve by Ms. Sather, second by Ald. Smith. No discussion. 4-0, motion carries.

### **IV. CITIZEN COMMENTS**

*Citizen Comments are to be kept to a maximum of five minutes per speaker unless the chairperson allows an extension of time. Each citizen is to make comments at the podium after stating name and address. Each citizen may comment only one time per public hearing / meeting.*

None

### **V. OTHER ITEMS OF DISCUSSION/POSSIBLE ACTION**

#### **1. Discuss, with Possible Action, Which Items to Begin Working On**

Discussion on how to compile information and how to place importance on what areas to work on. Chairperson Lodahl hopes to work with the Clerk's office to put this together and disseminate to committee before the next meeting. No formal action taken, discussion had that it will need to come back at another meeting.

#### **2. Discuss, with Possible Action, SubSplash's Services Regarding Web Page, Apps, and Payment Software**

Discussion on pros and cons of this service, including that they may not have worked with municipalities before, so this may not fully encompass what the City needs for service.

Discussion on City's current website and whether it can be updated or needs to start from scratch. No formal action taken.

**3. Discuss, with Possible Action, Information Received from Various Vendors Regarding Communications Packages They Have to Offer**

No action taken.

**4. Discuss, with Possible Action, Scheduling Presentations from Various Vendors Regarding Their Services for Website and/or Communications Upgrades**

Chairperson Lodahl indicates they are not yet ready for this, may need extra meeting after budget is underway. No formal action taken.

**5. Discuss, with Possible Action, Changing the Scheduled Day and Time for Communications Committees Meetings**

Alex Jones likely to not have much availability for the meetings. Discussion on changing the meeting time.

Motion by Ms. Neumann to change regular meeting date and time to 5PM on the third Monday of each month, second by Ms. Sather. No discussion. 4-0, motion carries.

**VI. ADJOURNMENT**

Motion to adjourn at 4:20 PM by Ald. Smith, second by Ms. Neumann. 4-0, motion carries. Meeting adjourned at 4:20PM

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