



Joseph Tillmann  
Alderson  
Kenneth Neumann  
Council President  
John Guinn  
Mayor

**CITY OF MAYVILLE COMMON COUNCIL  
REGULAR MEETING MINUTES  
MONDAY, NOVEMBER 13, 2023 7:00 PM  
CITY HALL  
15 S SCHOOL ST**

Kim Olson  
Alderson  
Michael Schmidt  
Alderson

**I. CALL TO ORDER AND ROLL CALL @ 7:04 pm Present Tillmann, Neumann, Schmidt and Olson was present through Zoom**

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. CITIZEN COMMENTS**

*Citizen Comments are to be kept to a maximum of five minutes per speaker unless the chairperson allows an extension of time. Each citizen is to make comments at the podium after stating name and address. Each citizen may comment only one time per public hearing / meeting.*

**Courtney Steger – State Rd 67 Mayville- Discussed why it was important to keep the Water Wastewater Commission**

**Gene Frings – Dayton St Mayville-His thoughts where it would be a poor decision to dissolve that Water Wastewater Commission because of all the good it has done. Also like to have Keith Lodahl appointed to the Water Wastewater Commission**

**Mike Engle – Main St Mayville-Discussed why it was not a good idea to dissolve the Water Wastewater Commission. Also would like Keith Lodahl appointed to the Water Wastewater Commission**

**IV. CONSENT AGENDA**

1. Approve Minutes of October 9, 2023 Common Council Meeting

2. Approve Operator’s License for the following:

Bonnie A McCurley (ne. Klemp) of West Bend WI, Sommer C Storms of Beaver Dam, WI, Elise L Radawitz (ne. Jaeger) of Allenton WI, Kelly J Baumann (ne. Scheberl) of Mayville, WI, Erik N Meyer of Iron Ridge WI, Jessica L Pitzen of Horicon WI, Hannah R Kittell of Horicon WI

3. Approve Sellers Permit for the following: Tiernan Paine of Wauwatosa WI

**Motion to approve the Consent Agenda by Schmidt, 2<sup>nd</sup> Tillmann Vote 5-0 Motion Carries**

**V. REPORT OF OFFICERS**

**A. MAYOR REPORT**

1. Mayor's report- **Wished everyone a Happy Thanksgiving and to be safe Deer Hunting**

**B. CLERK'S REPORT**

1. Election Recap – I did Election training Wednesday 11/8/23, Thursday 11/9/23 and Friday 11/10/23. I will need 6 hours more training before 12/31/2023. Karen Gibson has been a great help. I will need assistance from the council to properly staff city hall to complete the required pre-election work. We have significant responsibilities for upcoming 2024 election year.

2. Winter Reminders – Winter Parking -Starting December 1<sup>st</sup>, 2023 to April 1<sup>st</sup>, 2024 Parking hours 1:00 am to 6:00 am When there is a snow event.

3. Board of Reviews – Board of review complete on November 1<sup>st</sup>. Mayor Guinn was elected chair and Grant Larson was elected as citizen member.

**All items mentioned no discussion done.**

**C. TREASURER**

1. Presentation of the bills being paid. **Per Mayor Guinn The Treasurer will keep working on learning the Caselle process and get a bill presentation for future meetings**

2. Update on 2023 Budget year to date – **Tony handed out 2023 Year to Date documents – no discussion made**

3. Update on 2024 Budget process – **Per Joe Tillmann the next Budget meeting will be Wednesday November 15<sup>th</sup> at 6:30 pm at the City Hall. It will include all lines items and all Department heads are to be present.**

**VI. COMMITTEES, COMMISSIONS AND BOARDS**

**A. Personnel Committee**

1. Discuss with Possible Action – Pay increase for Micaela Luehring, per Personnel Committee 3% raise, retro back to January 12, 2023 – **Motion to approve Micael Luehring's retroactive raise of 3% from January 12<sup>th</sup>, 2023 to present by Neumann, 2<sup>nd</sup> Tillmann Vote 5-0 Motion Carries**

2. Discuss with Possible Action, creating a dual role position City Clerk/Administrator (Joe Tillmann).- **Motion to Postpone Indefinitely the City Clerk/Administration position by Tillmann, 2<sup>nd</sup> Schmidt Discussion to use a professional Recruiting service for the Administration position, there would also need to be an amendment to the city ordinance 105.2 for this position. Details are to be determined by the Personnel Committee at the November 27<sup>th</sup> meeting. Motion to create a single Administration position by Neumann, 2<sup>nd</sup> Tillmann Vote 4-0 Motion Carries**

3. Date and Time of Next Meeting- Monday, November 27, 2023, Immediately Following Finance Committee

B. Parks/Rec/TAG Center Commission

1. Discuss with Possible Action- Mayoral Appointment of Andy Shoemaker and Mike Schuett, ~~Tricia~~ Marcia Krieser and Gene Frings for a two-year term on the Parks/Rec Tag Board – Resolution 5890-2023 **Motion to approve by Neumann, 2<sup>nd</sup> Tillmann vote 4-0 Motion Carries**

2. Date and Time of Next Meeting - Wednesday, December 6, 2023, 6PM at the TAG Center

C. Community Development Authority

1. Date and Time of Next Meeting - Cancelled **Next meeting December 27, 2023**

D. Water/Wastewater Commission

1. Discuss with Possible Action, dissolving the Water/Wastewater Commission. (Introduced by Ken Neumann) - **Motion to postpone to December meeting by Neumann 2<sup>nd</sup> Schmidt, Motion to postpone indefinitely by Tillmann, 2<sup>nd</sup> Schmidt first motion was closed out by second motion vote 4-0 Motion Carries**

2. Discuss with Possible Action – Mayoral Appointment of Keith Lodahl – Resolution 5891-2023 **Motion to appoint Keith Lodahl to the Water Wastewater Commission by Schmidt, 2<sup>nd</sup> Tillmann Vote Neumann Abstain, Schmidt Aye, Tillmann Aye, Olson Abstain, Mayor vote to break tie Aye 3-1 Motion Carries**

3. Date and Time of Next Meeting - Tuesday, December 5, 2023, 4PM

E. Planning Commission

1. Chair report on last meeting – Per Nick Chikowski -No meeting on November 21<sup>st</sup>, 2023 – **Nick Chikowski reviewed what items were addressed at the last Planning Commission meeting**

2. Date and Time of Next Meeting - Tuesday, December 19, 2023, 5PM

F. Public Safety Committee

1. Date and Time of Next Meeting - Monday, November 27, 2023, 6PM

G. Public Works Committee

1. Date and Time of Next Meeting- Monday, November 27, 2023, Immediately Following Public Safety Committee

H. Finance Committee

1. Discuss with Possible Action, Sale of Library at 111 N Main St Mayville WI – **Motion to give the authority to Mayor Guin to list the old Library property only (Not the parking lot, that is city property) with Krieser Real Estate LLC at no cost to the city. Price of library to be at Fair market value. Vote 4-0 Motion Carries**

2. Discuss with Possible Action, setting the cost-of-living adjustment (COLA) rate for non-union city employees for the 2024 annual budget. -**Motion to approve 2.5% cost-of-living adjustment for 2024 for non-union city employees by Olson, 2<sup>nd</sup> Tillmann Vote 4-0 Motion Carries**

3. Discuss with Possible Action, health insurance city contribution rate for non-union city employees for the 2024 annual budget. - **Motion to comply with Wisconsin State Statutes by Tillmann, 2<sup>nd</sup> Schmidt Vote 4-0 Motion Caries**
4. Date and Time of Next Meeting- Monday, November 27, 2023, Immediately Following Public Works Committee

#### **VIII. NEW BUSINESS**

1. Discuss, with possible action, 2024 5-year Capital Improvements Plan (CIP) for the City of Mayville (Introduced by Nicholas Chikowski & Mayor John Guinn)- **Motion to approve 2024 5-years Capital Improvement Plan (CIP) for the City of Mayville by Schmidt, 2<sup>nd</sup> Tillmann Vote 4-0 Motion Carries**
2. Discuss with Possible Action Alderpersons vacancies for Roger Smith- Ward 4 and Jack Abbott- Ward 1 **Motion to post in the paper, three places, website and Facebook until vacancies are filled by Schmidt, 2<sup>nd</sup> Tillmann Vote 4-0 Motion Carries**

#### **IX. ADJOURNMENT-Motion to adjourn @ 8:02 pm by Schmidt, 2<sup>nd</sup> Tillmann**

Mayor Guinn  
Presiding Officer

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact City Hall at least one (1) business day prior to the meeting.