

# Ted & Grace Bachhuber Memorial Library

## Position Announcement

### Library Page

OPENING DATE: 10/30/2023

CLOSING DATE: Applications will be accepted until the position is filled; interviews will begin late November

Job Type: Part time

Starting Salary: \$9.30 hourly (to increase in January)

The Ted & Grace Bachhuber Memorial Library seeks a junior or senior high school student to take on the Library Page position. This is a great position for students wanting to upgrade their college resume!

**Responsibilities:** The Essential duty of this part-time position is shelving material. Duties also include helping to maintain the collection by shelf-reading, weeding from lists, and tidying displays, and other duties as assigned. The person in this position may also help with programming, including Summer Reading programming as well as special outreach and community programming. Duties may include helping with room rental set-up and tear-down.

**Qualifications:** Candidates for this position should be a junior or senior in high school and be able to work two hours a day, three days a week. The candidate must be able to sort in alphabetic and numeric order, be able to push a cart of books, and have an interest in learning basic library procedures.

**Application Information:** Applicant must complete a City of Mayville Job Application (available on the City of Mayville Job Opportunities page). For full consideration, please submit materials as soon as possible to the email or postal address listed below.

The Ted & Grace Bachhuber Memorial Library is an equal opportunity employer.

Mailing address: Ted & Grace Bachhuber Memorial Library, Attn: Library Director, 234 N John St, Mayville, WI 53050

Please email [jstasinopoulos@monarchlibraries.org](mailto:jstasinopoulos@monarchlibraries.org) or call the library at 920-387-7910 with any questions.